

## **AGENDA**

### **COMMITTEE ON COMMUNITY IMPROVEMENT**

**October 11, 2005**  
**Aldermen O'Neil, Shea,**  
**Garrity, Smith, Lopez**

**6:15 PM**  
**Aldermanic Chambers**  
**City Hall (3<sup>rd</sup> Floor)**

1. Chairman O'Neil calls the meeting to order.
2. The Clerk calls the roll.
3. South Main Street Fire Station update to be presented by Facilities Division representatives.
4. Carpenter Memorial City Library update to be presented by Facilities Division representatives.
5. Derryfield Country Club update to be presented by Parks, Recreation & Cemeteries Department representatives.
6. Amending resolution and budget authorizations authorizing, transferring and appropriating funds in the amount of One Hundred Fifty Thousand Dollars (\$150,000) for FY2006 CIP 612206 Neighborhood Revitalization Economic Incentive Program.  
**Gentlemen, what is your pleasure?**
7. Amending resolution and budget authorizations authorizing and appropriating funds in the amount of One Hundred Forty Thousand Dollars (\$140,000) for various CIP Projects.  
**Gentlemen, what is your pleasure?**

8. Recommendation from the Committee on Traffic/Public Safety for funding (estimated at \$1,500) for the installation of a raised island on Cohas Avenue at Island Pond Road.

**Gentlemen, what is your pleasure?**

9. Communication from Fire Chief Kane seeking authorization for the acceptance of several grants totaling \$352,377.45 for various Homeland Security and Hazardous Materials activities.

**Gentlemen, what is your pleasure?**

10. Communication from Robert MacKenzie, Director of Planning, advising of a request for funds in the amount of \$2,200 from Manchester Emergency Housing, Inc. for repairs to the chimney of the facility.  
*(Note: funding source and required documents will be distributed at meeting.)*

**Gentlemen, what is your pleasure?**

11. Communication from Robert MacKenzie, Director of Planning, advising of a request for funding from the Employee Assistance Program for installation of partitions at 1045 Elm Street.  
*(Note: recommending work be done in coordination with other city departments such as Information Systems and Highway Facilities Division.)*

**Gentlemen, what is your pleasure?**

12. Communication from Robert MacKenzie, Director of Planning, advising that the Office of Youth Services will be requesting authorization to accept a grant in the amount of \$16,000 for the Fire Safe Intervention Program.  
*(Note: should the Committee recommend acceptance CIP staff will submit the appropriate resolution and budget authorization allowing for the expenditure of the grant.)*

**Gentlemen, what is your pleasure?**

13. Petition for discontinuance of a portion of Union East Back Street.  
*(Note: Highway Department supports petition.)*

**Gentlemen, what is your pleasure?**

14. Petition for discontinuance of a portion of Spruce South Back Street.  
*(Note: Highway Department supports petition subject to a provision that a 20' sewer-drain easement, centered on the existing pipe, is provided by the owner.)*

**Gentlemen, what is your pleasure?**

15. Communication from John Wood, Chairman of the Friends of the Valley Cemetery, requesting the City accept \$45,000 for restoration of the fence at the Valley Cemetery from the Currier Gate to the corner of Auburn and Pine Streets.

**Gentlemen, what is your pleasure?**

16. Second communication received from Jutras Signs relative to the proposed "Manchester Gateway Arch Project" requesting the proposal not be denied until given full consideration referred by the Board on October 4, 2005.

*(Note: original request appears as tabled item #21.)*

**Gentlemen, what is your pleasure?**

### **TABLED ITEMS**

**A motion is in order to remove any of the following items from the table for discussion.**

17. Communication from Aldermen Garrity and O'Neil requesting the Highway Department review the situation at the intersection of So. Willow and So. Maple streets and report back to the Committee with recommendations for improvements and estimated costs.

*(Originally tabled 02/18/2005 pending estimate from Highway. Retabled 04/12/2005 pending research by Planning on the availability of South Willow funds.)*

18. Funding for the West Tower project.  
*(Tabled 04/12/2005 – referred to Highway (Facilities Division), Parks, Recreation and Cemeteries and Planning Departments for review.)*

19. On May 3, 2005 the Board of Mayor and Aldermen voted to retain and repair the Black Brook/Maxwell Pond Stream Restoration Proposal to the CIP Committee for funding.  
*(On 06/07/2005 referred to CIP staff for report back to September Committee meeting regarding funding. Tabled on 09/13/2005 pending report from the Planning Director.)*
20. Communication from Kevin Sheppard, Deputy Public Works Director, seeking the Committee's review and assistance in finalization of a policy on graffiti removal on private property.  
*(Tabled 09/13/2005 – referred to the Highway Department for recommendation on a policy and fee for removal of graffiti on private property.)*
21. Communication from Cathy Champagne, President of Jutras Signs and Flags, requesting the Board's consideration and approval of the proposed "Manchester Gateway Arch Project" which will span over Elm Street with an electronic message center sign component to display advertising as well as messages of community interest.  
*(Tabled 09/13/2005 – pending Highway, Traffic and Planning Departments work with Jutras Signs to find another suitable location.)*
22. If there is no further business, a motion is in order to adjourn.

# City of Manchester New Hampshire

*In the year Two Thousand and Five*

## A RESOLUTION

"Amending the FY 2004, 2005 and 2006 Community Improvement Programs, transferring, authorizing and appropriating funds in the amount of One Hundred Fifty Thousand Dollars (\$150,000) for FY2006 CIP 612206 Neighborhood Revitalization Economic Incentive Program."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2004, 2005, and 2006 CIP as contained in the 2004, 2005, and 2006 CIP budget; and

WHEREAS, Table 2 contains all sources of Community Development Block Grant, Emergency Shelter Grant, and HOME funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen desires to support the implementation of the Neighborhood Revitalization Economic Incentive Program through the transfer, authorization and appropriation of \$150,000 and;

WHEREAS, existing funds in at least that amount are available from the proceeds of CDBG Program Income and other previously funded CIP Projects;

NOW, THEREFORE, be it resolved that the 2004, 2005 and 2006 CIP's be amended as follows:

- 1) **By adding:**  
FY 2006 612206 - Neighborhood Revitalization Economic Incentive Program - \$150,000  
CDBG
- 2) **By authorizing:**  
Unprogrammed CDBG Program Funds - \$76,852.14
- 3) **By decreasing:**
  - a. FY 2004 610804 – ADA Compliance-Planning - \$32,983.24
  - b. FY 2005 211205 – Elderly Services Transportation Project - \$21,000.00
  - c. FY 2005 810405 – ADA Compliance-Human Resources - \$19,164.62

Resolved, that this Resolution shall take effect upon its passage.

# CIP BUDGET AUTHORIZATION

CIP #: 610804

Project Year: 2004

CIP Resolution: 6/9/2003

Title: ADA Compliance

Amending Resolution: 10/18/2005

Administering Department: Planning & Community Development

Revision: #1-Closeout

Project Description: Continued funding for retrofitting of City buildings and facilities in compliance with the Americans with Disabilities Act.

## Federal Grants

Federal Grant: Yes

## Environmental

Review Required: Yes

Grant Executed:

Completed:

## Critical Events

1	Project Initiation	7/15/03
2	Project Completion	10/18/05
3		
4		
5		

Expected Completion Date:

10/18/2005

## Line Item Budget

	CDBG			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$292,016.76	\$0.00	\$0.00	\$292,016.76
<b>TOTAL</b>	<b>\$292,016.76</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$292,016.76</b>

## Revisions

Revision #1 - transfers \$32,983.24 of CDBG funds to 612206 - Neighborhood Revitalization Economic Incentive Program and closes this project.

## COMMENTS

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### CIP BUDGET AUTHORIZATION

CIP #: <b>810405</b>	Project Year: <b>2005</b>	CIP Resolution: <b>6/1/2004</b>
Title: <b>ADA Compliance</b>		Amending Resolution: <b>10/18/2005</b>
Administering Department: <b>Human Resources</b>		Revision: <b>#1-Closeout</b>

Project Description: Partial funding of Human Resource staff person's time and associated program expenses relating to ADA Compliance.

<b>Federal Grants</b>	Federal Grant: <b>Yes</b>	<b>Environmental</b>	Review Required: <b>Yes</b>
	Grant Executed: <b></b>		Completed: <b></b>

#### Critical Events

1	Program Initiation	08/1/05
2	Program Completion	10/18/05
3		
4		
5		

Expected Completion Date: **10/18/2005**

#### Line Item Budget

	CDBG			TOTAL
Salaries and Wages	\$835.35	\$0.00	\$0.00	\$835.35
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$835.35</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$835.35</b>

#### Revisions

Revision #1 - transfers \$19,164.62 of CDBG funds to 612206 - Neighborhood Revitalization Economic Incentive Program and closes this project.

#### COMMENTS

# CIP BUDGET AUTHORIZATION

CIP #: 612206 Project Year: 2006 CIP Resolution: 5/17/2005  
 Title: Neighborhood Revitalization Economic Incentive Program Amending Resolution: 10/18/2005  
 Administering Department: Planning Department Revision:

Project Description: Grants and/or loans to business property owners in Neighborhood Revitalization Strategy Target Area.

Federal Grants: Federal Grant: Yes Environmental: Review Required: No  
 Grant Executed: Completed:

## Critical Events

1	Program Marketing	Oct. 2005
2	Grant/Loan Disbursement	Oct. - June 2006
3	Program Completion	6/30/06
4		
5		

Expected Completion Date: 6/30/2006

## Line Item Budget

	CDBG			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$150,000.00	\$0.00	\$0.00	\$150,000.00
<b>TOTAL</b>	<b>\$150,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$150,000.00</b>

## Revisions

## COMMENTS

\$73,147.86 of CDBG funds transferred from CIP #610804 - \$32,983.24, CIP #211205 - \$21,000 and CIP #810405 - \$19,164.62. \$76,852.14 of CDBG funds from unprogrammed program income.





Robert S. MacKenzie, AICP  
Director

# CITY OF MANCHESTER


## Planning and Community Development

Planning  
Community Improvement Program  
Growth Management



Staff to:  
Planning Board  
Heritage Commission  
Millyard Design Review Committee

Memo to: Committee on CIP

From: Robert S. MacKenzie 

Date: October 5, 2005

Subject: Neighborhood Revitalization Economic Incentive Program

This Office is seeking support and approval for the implementation of an economic incentive program to be operated in selected targeted neighborhoods throughout the City. The initial component of this initiative will be the creation of a commercial façade program funded at a level of \$150,000. This Program would be similar to the successful program operated within the Central Business Service District with property owners meeting certain criteria eligible for grants up to \$5,000 for improvements to their business storefronts. The assistance would be on a dollar for dollar matching basis and the source of funds would come from closed out CIP Projects and CDBG derived Program income. I envision this project to be administered with Planning Staff in cooperation with the Economic Development Office.

Should the Committee be supportive of this initiative I would respectfully ask that a recommendation to the full Board for approval of the attached amending resolution and budget authorizations be appropriate.

In addition to the creation of the façade program Staff is also working on the development of a CDBG funded business assistance loan program for new and smaller type businesses. This program would primarily be targeted to the businesses operating within the newly HUD designated Neighborhood Revitalization Strategy Area however businesses in the other selected neighborhoods would also be eligible to access those funds providing program criteria are met. Once the particulars of this program and the funding sources are identified information regarding this program will be brought to the Committee for consideration.

Attachments:

One City Hall Plaza, Manchester, New Hampshire 03101  
Phone: (603) 624-6450 Fax: (603) 624-6529  
E-mail: [planning@ManchesterNH.gov](mailto:planning@ManchesterNH.gov)  
[www.ManchesterNH.gov](http://www.ManchesterNH.gov)

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# City of Manchester New Hampshire

*In the year Two Thousand and Five*

## A RESOLUTION

“Amending the FY2006 Community Improvement Program, authorizing and appropriating funds in the amount of One Hundred Forty Thousand Dollars (\$140,000) for various CIP Projects.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2006 CIP as contained in the 2006 CIP budget; and

WHEREAS, Table 1 contains all sources of Federal, State and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to utilize \$140,000 of a reimbursement from the State of New Hampshire Department of Transportation to create two conservation projects in the City; and

NOW, THEREFORE, be it resolved that the 2006 CIP be amended as follows:

- 1) By creating:
  - a) FY2006 CIP 712906 - Manchester Watershed Conservation/Preservation Project - \$100,000 Other
  - b) FY2006 CIP 713006 - Crystal Lake Conservation Fund Project - \$40,000 Other

Resolved, that this Resolution shall take effect upon its passage.

# **CIP BUDGET AUTHORIZATION**

CIP #: **712906** Project Year: **2006** CIP Resolution: **5/17/2005**  
 Title: **Manchester Watershed Conservation/Preservation** Amending Resolution: **10/18/2005**  
 Administering Department: **Planning & Community Development** Revision:

Project Description: Development of conservation projects, programs, land acquisition or easement establishment for environmental enhancement of Manchester.

**Federal Grants** Federal Grant: **No** **Environmental** Review Required: **No**  
 Grant Executed:  Completed:

## **Critical Events**

1	Project Initiation	09/18/05
2	Project Completion	06/30/06
3		
4		
5		

Expected Completion Date: **6/30/2006**

## **Line Item Budget**

	OTHER			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$100,000.00	\$0.00	\$0.00	\$100,000.00
<b>TOTAL</b>	<b>\$100,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$100,000.00</b>

## **Revisions**

## **COMMENTS**

Funds in the amount of \$100,000 are a reimbursement from New Hampshire Department of Transportation.

# CIP BUDGET AUTHORIZATION

CIP #: 713006

Project Year: 2006

CIP Resolution: 5/17/2005

Title: Crystal Lake Conversation Fund

Amending Resolution: 10/18/2005

Administering Department: Planning & Community Development

Revision:

## Project Description

Conservation/Preservation of land adjacent or proximal to Crystal Lake for the purposes of water quality preservation and long-term public benefit, and/or conservation programs to achieve these same benefits.

## Federal Grants

Federal Grant: No

## Environmental

Review Required: No

Grant Executed:

Completed:

## Critical Events

1	Project Initiation	09/18/05
2	Project Completion	06/30/06
3		
4		
5		

Expected Completion Date:

6/30/2006

## Line Item Budget

	OTHER			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$40,000.00	\$0.00	\$0.00	\$40,000.00
<b>TOTAL</b>	<b>\$40,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$40,000.00</b>

## Revisions

## COMMENTS

Funds in the amount of \$40,000 are is a reimbursement from New Hampshire Department of Transportation.

To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Traffic/Public Safety respectfully recommends, after due and careful consideration, that a request from Alderman Porter to install a raised island on Cohas Avenue at Island Pond Road be approved. The Committee advises that this item has been referred to the Committee on Community Improvement for funding (estimated at \$1,500).

(Unanimous vote)

Respectfully submitted,

At a meeting of the Board of Mayor and Aldermen

held Oct. 4, 2005 on a motion of Ald. O'Neil

duly seconded by Ald. Smith the report

of the Committee was accepted and its recommendations

(adopted) ~~(denied)~~

*L. N. Bernier*  
City Clerk

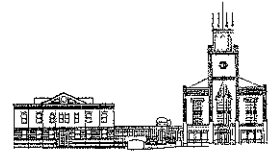
*L. N. Bernier*

Clerk of Committee

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## CITY OF MANCHESTER Board of Aldermen



September 6, 2005

Mary A. Sysyn, Chairman  
Committee on Traffic/Public Safety  
One City Hall Plaza  
Manchester, NH 03101

Re: Improvements on Cohas Avenue at Island Pond Road

Dear Madame Chairman and Committee Members:

Several residents have expressed a concern with the flow of traffic at the above-referenced intersection. At times, vehicles traveling easterly on Island Pond Road turning southerly onto Cohas Avenue cut across the northbound Cohas Venue travel lane.

At my request, the Highway Department has developed a proposed solution to this issue; constructing a raised island on Cohas Avenue. I am hereby requesting that this Committee approve the intersection improvements and forward the approval to the Committee on Community Improvement for funding. The Highway Department has estimated the cost of construction to be approximately \$1,500.00.

I am available to address any questions you may have on this matter.

Sincerely,

Paul W. Porter, Jr.  
Alderman – Ward 6

pc: Frank C. Thomas, PE, Public Works Director  
Thomas P. Lolicata, Traffic Director



# City of Manchester Fire Department

100 Merrimack Street • Manchester, New Hampshire 03101-2208  
(603) 669-2256 – Business • (603) 669-7707 – Fax  
[www.ci.manchester.nh.us](http://www.ci.manchester.nh.us)

Joseph P. Kane  
Chief of Department

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September 30, 2005

Board of Mayor and Aldermen  
City Hall  
Manchester, NH 03101

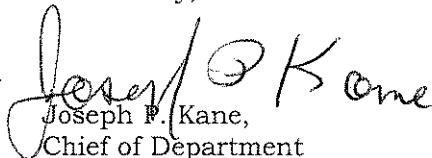
Mayor Baines and Members of the Board:

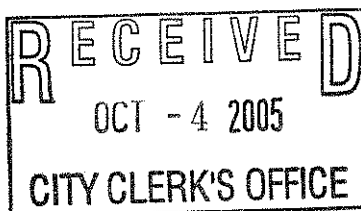
The Manchester Fire Department, as coordinator of Homeland Security and Hazardous Materials activities, has applied for and received several grants to assist in training and response to multiple hazards. This letter is to request acceptance of the awards for the various activities as listed below.

I.	Homeland Security Competitive Grants – 2005	
1.	Multi-Hazard Response Unit	\$ 43,000
2.	Wireless Network Equipment	\$103,000
3.	Breathing Air Compressor & Cascade System	\$ 60,000
4.	Fibre Optic Project	\$146,377.45
	<b>TOTAL:</b>	<b>\$352,377.45</b>

Your consideration of this request will be sincerely appreciated.

Yours truly,

  
Joseph P. Kane,  
Chief of Department



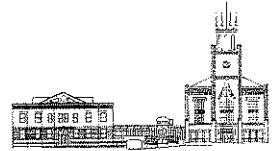


Robert S. MacKenzie, AICP  
Director

# CITY OF MANCHESTER


## Planning and Community Development

Planning  
Community Improvement Program  
Growth Management



Staff to:  
Planning Board  
Heritage Commission  
Milliard Design Review Committee

Memo to: Committee on CIP

From: Robert S. MacKenzie 

Date: October 5, 2005

Subject: Manchester Emergency Housing Shelter Safety Repairs.

Staff have been contacted by Jeff Michelsen, Director of the City's Emergency Shelter with a request for funding to eliminate a potential public safety hazard existing at that facility. A recent Building Department Inspection identified several violations, which Mr. Michelsen has since remedied however needed repairs to the chimney have not completed due to funding constraints. A proposal in the amount of \$2,200. was submitted to the City Highway Facilities Division however Staff has been informed no funding is available from that Department to deal with this issue.

The repair work is an eligible activity for HUD funding. Inasmuch as this request was made however, just prior to the close of the CIP Agenda Staff have not had sufficient time to identify the specific funding source and put together the necessary documents to create a new CIP Project. This paperwork will be completed and distributed for review at the Committee meeting.

Attachments:

One City Hall Plaza, Manchester, New Hampshire 03101  
Phone: (603) 624-6450 Fax: (603) 624-6529  
E-mail: [planning@ManchesterNH.gov](mailto:planning@ManchesterNH.gov)  
[www.ManchesterNH.gov](http://www.ManchesterNH.gov)



# MANCHESTER EMERGENCY HOUSING, INC.

11 Liberty St.  
Manchester, NH 03104

(603) 627-2636

October 4, 2005

Sam Maranto  
CIP Project Manager  
City of Manchester, Planning Department  
One City Hall Plaza  
Manchester, NH 03101

Dear Sam,

Per our phone conversation today, I am providing you here with 1) a summary of our "chimney" situation and 2) a list of future potential construction/repair issues which Meena Gyawali of your office had requested of me when she visited our facility on 09/19/05.

**1) THE CHIMNEY:** In June of this year, Al Kula of the Department of Buildings, Housing Standards Division, made an inspection of our facility on Liberty St. in Manchester. The City of Manchester owns the house. It is leased to MEH by the City for a nominal fee and is used as a shelter for homeless families that come to us on referral from the City of Manchester, Welfare Department. At that time, Mr. Kula identified a total of 22 violations that needed to be corrected. He documented these in a violation notice dated 06-22-05. Since that time we have worked to address these problem areas. We have used FY05 CIP/CDBG funding to replace the decrepit, inefficient and unsafe radiator system in the house. We arranged to have the City's Parks and Rec Department trim and prune tree growth that was beginning to touch the building. The City's Building Services Department then proceeded to correct the bulk of these violations. Today, 10-04-05, Mr. Kula conducted a follow-up inspection in which he has concluded that three items remain to be addressed (a written report is not yet available as I write this). Two of the remaining items are cosmetic in nature and involve painting and caulking issues that I intend to fix. The third and final remaining violation is the condition of the house chimney.

I had previously asked the personnel of the Building Services Department if they could help us with the chimney. A proposal from a private vendor to replace the chimney (at a total cost of \$2200.00) was made to the Building Maintenance Division. A copy of this proposal was forwarded as a courtesy to me. I suspect that a lack of funding is what is preventing this work from occurring.

If we can break whatever logjam may exist, we may still be able to replace the chimney before the cold weather makes doing so impossible until next year. We would, of course, hate to see a brick break loose from the existing unit and in falling to the ground, injure a child passing by in the front yard. Can you help us to move this issue up to the front burner? Can the CIP Committee help us with this? I will do my level best to do whatever is needed to make this happen.

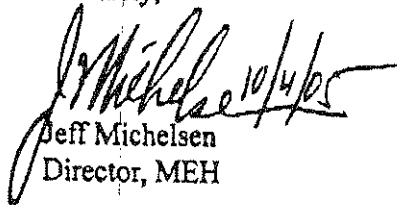
**2) FUTURE POTENTIAL PROJECTS:** As you know, we have made many improvements to the facility over the last few years. Still, a few details still need attention. The remaining upgrades that I can envision making are:

- 10
1. Replacement of the three separate electric meters into a single unit. This would simplify billing and accounting procedures and there is no need for us to have three separate meters. I am aware that the cost of this would be approx. \$7500.00.
  2. Replacement of the stockade fencing around the rear yard and landscaping of the yard. A "ballpark" cost estimate (mine) would be approx. \$5000.00
  3. Replacement of the first floor kitchen VCT floor with a "Nora-type" rubber floor. Cost estimate is approx. \$4000.00.
  4. Installation of a new phone system at an estimate of approx. 3.0K.
  5. Various repairs on the first floor to make the facility fully ADA compliant at an estimate of approx. 5K. (Specific measures are TBD since an old evaluation made by GSIL (Granite State Independent Living) is outdated.
  6. Addition of a "storage shed" type unit to the back yard. These units are available at Home Depot for less than \$1000.00 exclusive of delivery and set-up charges. This would provide additional, badly needed storage capacity for us and could also serve to store carriages, strollers and wheeled, wire laundry carts used by our guests.
  7. My little office is, as you have seen, in pretty poor shape. Fixing it up would probably cost approx. 5K.
  8. Replacement of the sub floor in the third floor bathroom.

If I were to rate these items in order of importance, the order would be as follows : 2,4,5,8,1,3,6,7. In addition to these I am aware that the front porch (on Liberty St.) is in poor shape. Also, I am told by our burner service people that the furnace/oil burner is very old and tired. This could become an emergency repair.

Please let me know if any additional information would enhance your planning duties. Thanks very much for any help or direction you are able to provide.

Sincerely,

  
Jeff Michelsen  
Director, MEH

cc: BOD file, Bob Bruce via U.S. mail, David Horan via fax, Board members in next pre-Board meeting(11-07-05) package, courtesy Paul Martineau via fax.

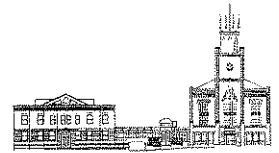


Robert S. MacKenzie, AICP  
Director

# CITY OF MANCHESTER


## Planning and Community Development

Planning  
Community Improvement Program  
Growth Management



Staff to:  
Planning Board  
Heritage Commission  
Millyard Design Review Committee

Memo to: Committee on CIP

From: Robert S. MacKenzie 

Date: October 5, 2005

Subject: Employee Assistance Program Space Renovations

We are in receipt of a request (see attached) by Thomas Jordan, Employee Assistance Program Coordinator, to identify funding for desired renovations to his office space at 1045 Elm Street. While there is sufficient funding available in a City Space Improvements Account we would recommend that this work done in coordination with other City Departments such as Information Systems and Highway Facilities.

Should the Committee wish to authorize the requested funding we are prepared to put together the appropriate paperwork for the full Board meeting.

Attachment:

One City Hall Plaza, Manchester, New Hampshire 03101  
Phone: (603) 624-6450 Fax: (603) 624-6529  
E-mail: [planning@ManchesterNH.gov](mailto:planning@ManchesterNH.gov)  
[www.ManchesterNH.gov](http://www.ManchesterNH.gov)

11

Alderman Daniel O'Neil  
Chairman City of Manchester  
Community Improvement Committee


CIP Committee City of Manchester:

I write the Committee requesting funding consideration, for installing partitions in the City EAP office, at 1045 Elm St.

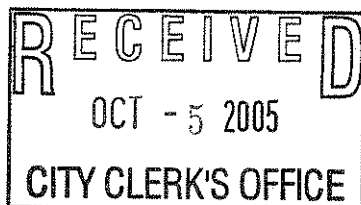
Some time ago, the Office of Youth Service OYS Director asked me to seek estimates for construction of partitions in the EAP office. Mr. Boldin informed me that the physical layout at OYS was less than adequate, and he believed moving one of his staff (the substance abuse evaluator), to the EAP location would alleviate OYS lack of space. Furthermore, it could add value to OYS functions, by enhancing confidentiality.

I agreed with the Director's concerns, and sought preliminary estimates for the work. Thus far, it appears cost will be in the \$4,000 to \$5,000 range, but could be lower.

I respectfully ask the CIP committee to review this request. I will be available at the next committee meeting if you have questions or comments regarding this matter.

  
Thomas Jordan  
City of Manchester EAP Coordinator

September 29, 2005





Robert S. MacKenzie, AICP  
Director

# CITY OF MANCHESTER


## Planning and Community Development

Planning  
Community Improvement Program  
Growth Management



Staff to:  
Planning Board  
Heritage Commission  
Millyard Design Review Committee

Memo to: Committee on CIP

From: Robert S. MacKenzie 

Date: October 5, 2005

Subject: OYS Fire Safe Intervention Program

The Office of Youth Services has informed Staff that a grant in the amount of \$16,000 has been set aside for the Fire Safe Intervention Program operated through their Office. As such, they are seeking a recommendation from the Committee to the full Board that the City accept the grant funds. Should the Board authorize an execution of an agreement for the funds Staff will develop and submit the appropriate CIP amending resolution and budget authorization allowing for the expenditure of this grant.

c. Marty Boldin

One City Hall Plaza, Manchester, New Hampshire 03101  
Phone: (603) 624-6450 Fax: (603) 624-6529  
E-mail: [planning@ManchesterNH.gov](mailto:planning@ManchesterNH.gov)  
[www.ManchesterNH.gov](http://www.ManchesterNH.gov)

13  
RECEIVED  
MANCHESTER CITY CLERK

'05 AUG 29 A 9:49

Douglas W. Draper  
430 Walnut Street  
Manchester, NH 03104

August 29, 2005

Community Improvement Committee  
% Office of the City Clerk  
One City Hall Plaza  
Manchester, NH 03101

Re: Petition for Discontinuance

Attn: Paula LeBlond-Kang

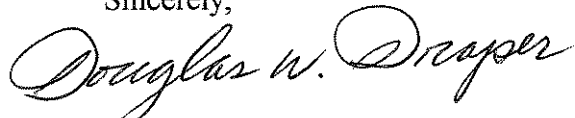
Dear Mrs. LeBlond-Kang:

I am enclosing a current Tax Map of my property at 432-430 Walnut Street, Manchester, NH. The red crosshatched area is the area that I am petitioning the Community Improvement Committee for discontinuance. I want to acquire the rights to this land and I need the Committee to Quiet Title.

My neighbors at 953 Union Street has already acquired 10 feet of this City-owned 20' right-of-way and I want to acquire the other ten feet that abuts my property. Enclosed is also a MEMO ONLY copy of a map entitled, PRIVATE LAND SEWERAGE dated January 24, 1923, page 3702. This map indicates that at that date, the 20' City-owned right-of-way, separating my property at 432-430 Walnut Street and my neighbor's property at 953 Union Street was, in fact, 20' wide at that time. Since that date, it is obvious that at some point in time, between now and then that these same neighbor's acquired ten feet of that passageway.

I am respectfully asking the Committee to allow me the same courtesy of acquiring the other 10' of that passageway which directly abuts my property.

Sincerely,

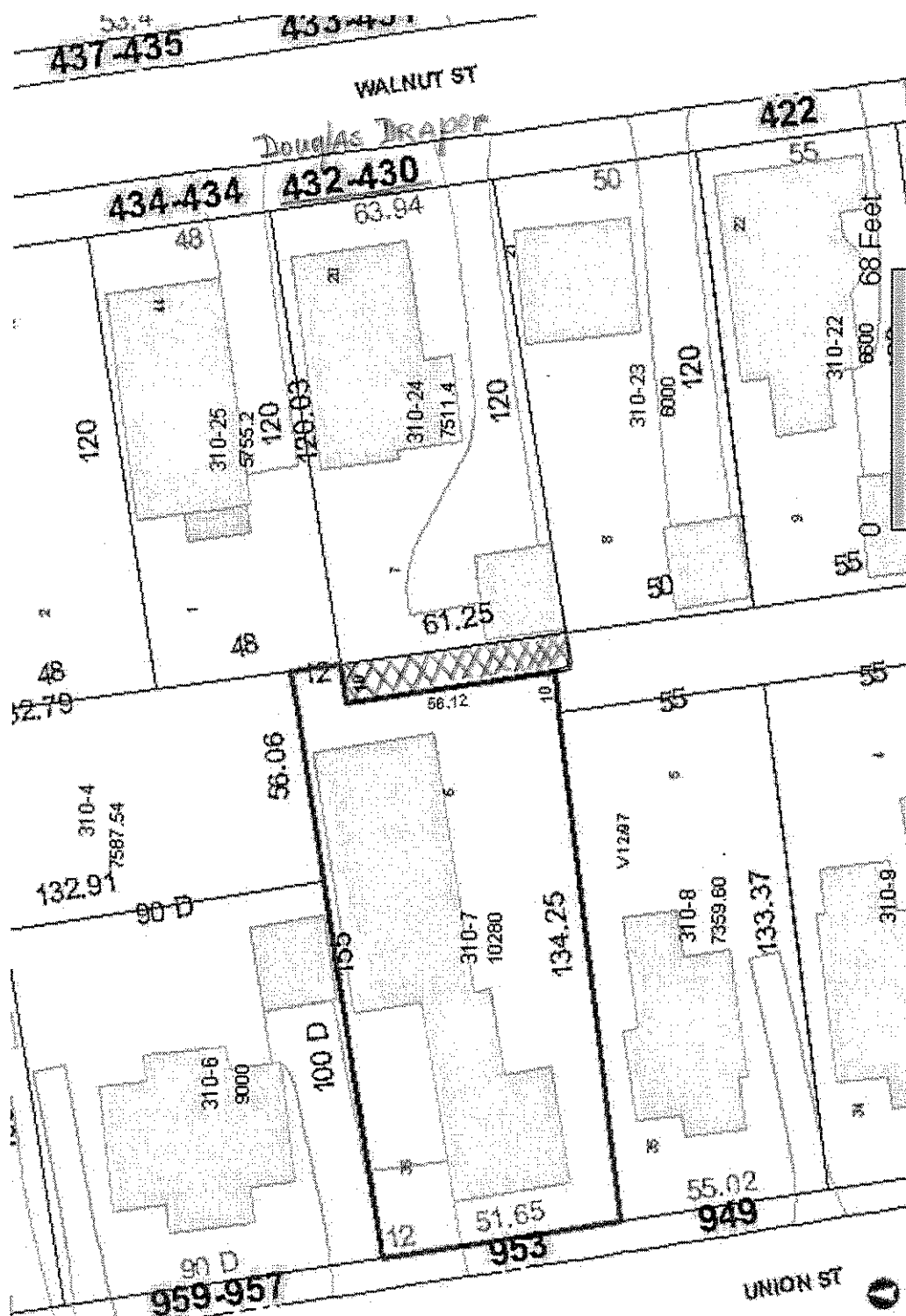


Douglas W. Draper

# Current Tax Map

13

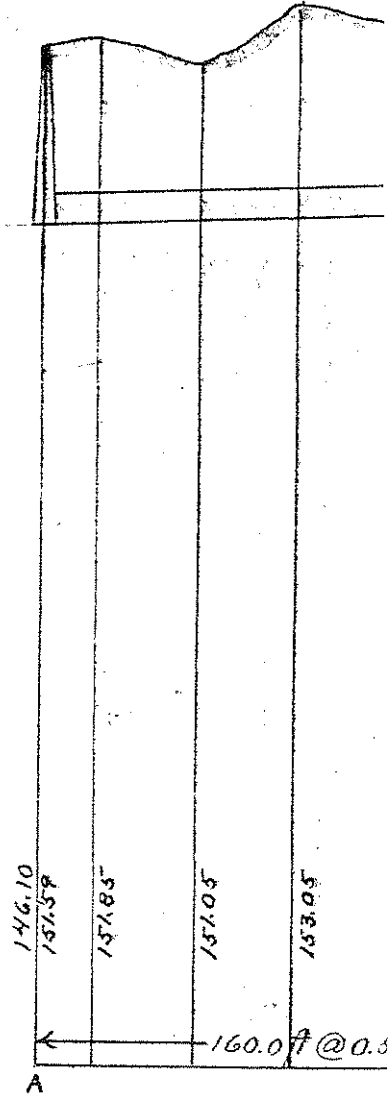
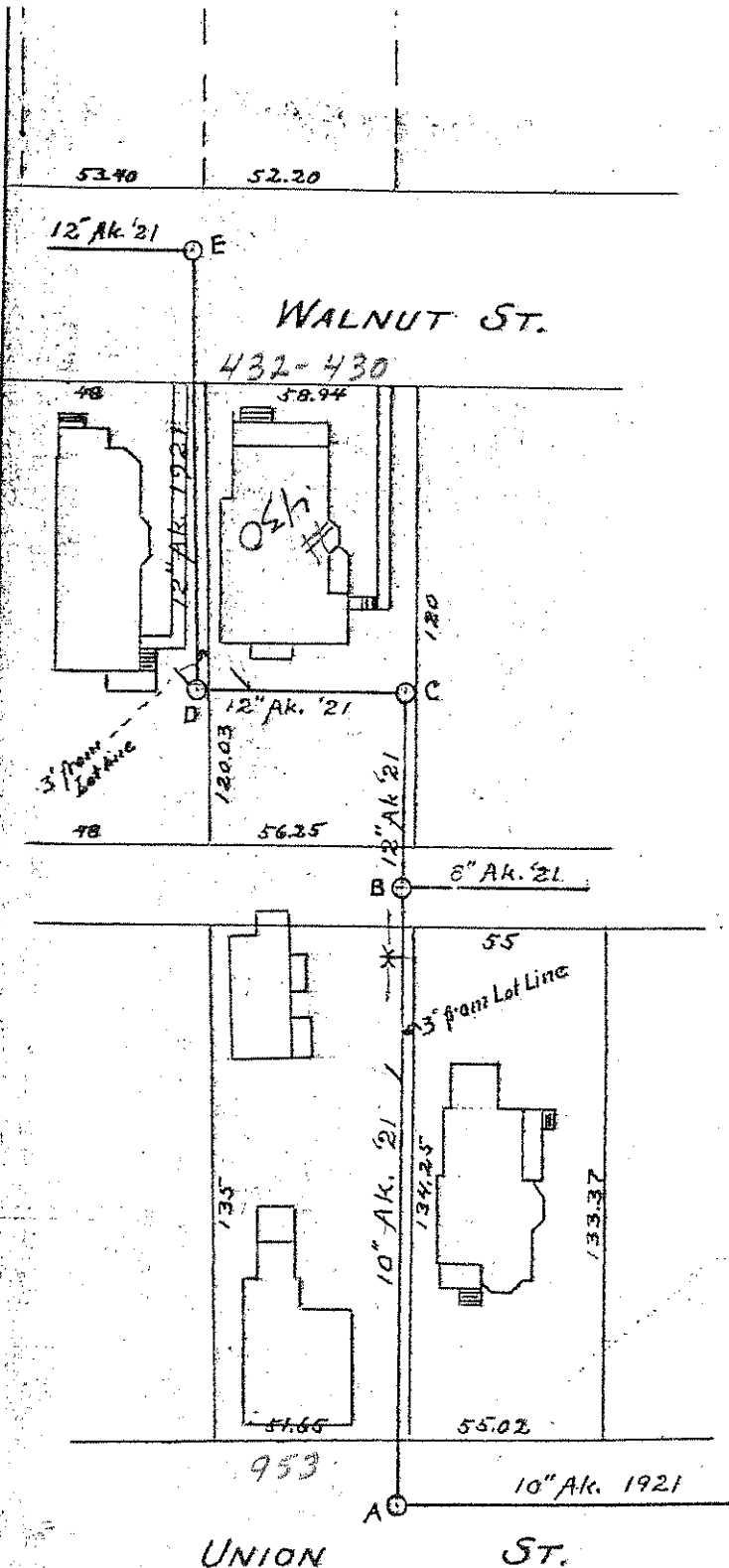
8/26/2005



UNION ST

I acquired this map from the Assessor's Department on 8.26.05. (Drug Dealer)

13



Memo Only





**City of Manchester  
Department of Highways**

227 Maple Street  
Manchester, New Hampshire 03103-5596  
(603) 624-6444 Fax # (603) 624-6487

**Commission**

Edward J. Beleski  
- Chairman  
Henry R. Bourgeois  
William F. Kelley  
Michael W. Lowry  
William A. Varkas

Frank C. Thomas, P.E.  
Public Works Director

Kevin A. Sheppard, P.E.  
Deputy Public Works Director

September 27, 2005

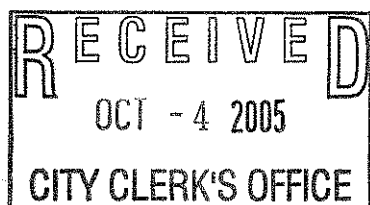
Community Improvement Committee of the Board of Mayor and Aldermen  
c/o Leo R. Bernier, City Clerk  
One City Hall Plaza  
Manchester, New Hampshire 03101

RE: PETITION TO DISCONTINUE A PORTION OF UNION EAST BACK STREET

Dear Committee:

We have reviewed the referenced item and have found the following:

- Union East Back Street was dedicated by a subdivision plan entitled "Land of Mrs. H.C. Lowell" by George H. Allen dated October 13, 1892.
- There are no acceptances or return of layout for Union East Back Street in the records of the City Clerk.
- This portion of Union East Back Street does not appear to have been opened or built for public travel.
- Since the dedication of this street is before 1893, it would need to be released and discharged by the Board of Mayor and Aldermen.
- There is a sewer line crossing a part of the area of the petition also crosses the Draper property. No written easement was found for the sewer line despite having been installed in 1921.



13

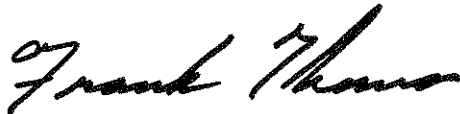
- 2 -

September 28, 2005

The Highway Department supports this petition. As can be seen in the attached photograph the street is of no public benefit.

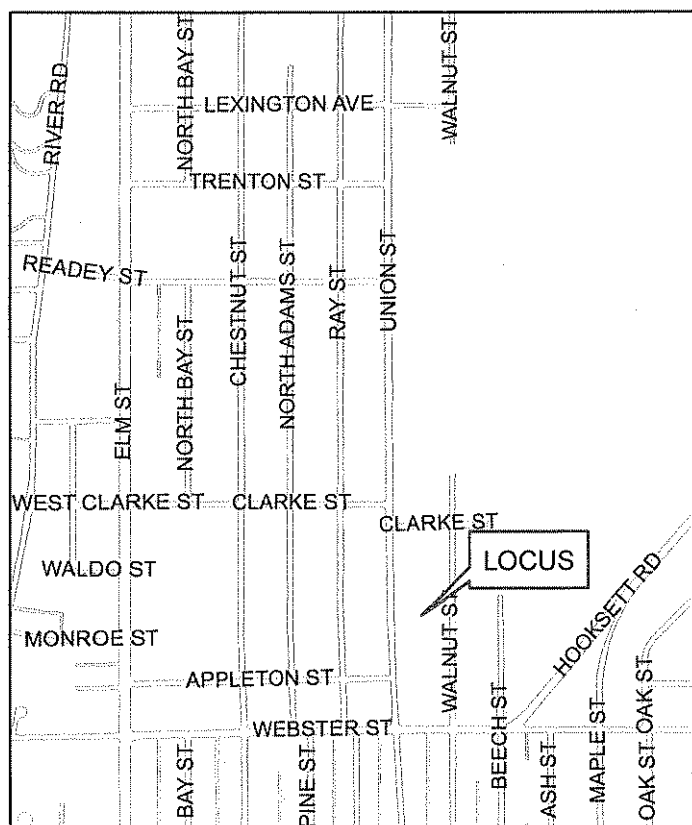
It is our understanding that the release and discharge action does not require a view by the Committee.

Sincerely,

A handwritten signature in black ink, appearing to read "Frank Thomas". The signature is written in a cursive, flowing style.

Frank Thomas, P.E.  
Public Works Director

MJM  
cc: File



Proposed Street Discontinuance

**Union East Back  
At 430 Walnut Street**



Manchester, NH

September 27, 2005

SEPTEMBER 21, 2005

HALLFENCE

TO WHOM IT MAY CONCERN :

AS OWNERS OF THE PROPERTY LOCATED AT 423-425 HALL ST.  
WE ARE ASKING FOR A DIVISION OF THE DISCONTINUED ALLEY  
SITUATED BETWEEN OUR PROPERTY AND THAT OF 393 SPRUCE ST.

THE REASON WE ARE ASKING FOR THIS AT THIS TIME IS THAT  
IN THE TIME WE HAVE OWNED THIS PROPERTY ( GOING ON 6 YEARS )  
THE PROPERTY ON 393-395 SPRUCE ST. HAS BEEN SOLD TWICE IN  
IN THE LAST TWO YEARS. THE AREA IN QUESTION HAD NOT BEEN  
AN ISSUE AND HAD BEEN GRASS AND BUSHES.

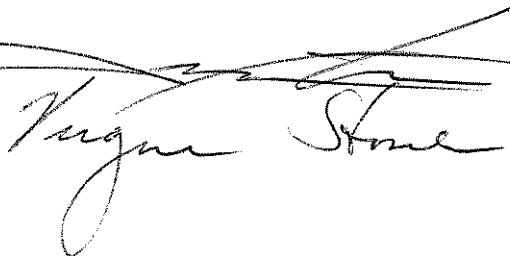
HOWEVER, THE NEW OWNER OF 393-395 SPRUCE ST. HAS PARKED  
VEHICLES AGAINST THE BUILDING (425 HALL ).

THERE ARE PROPANE TANKS ON THE SIDE OF OUR BUIDING USED FOR  
HEATING. THE OWNER OF 393-395 SPRUCE ST. HAS IN FACT PILED  
SO MUCH DEBRI AND PARKED SO MANY CARS IN THIS AREA THAT OUR  
FUEL COMPANY WAS UNABLE TO DELIVER. I HAD TO ASK HIM TO MOVE  
THINGS OUT OF THE WAY AND HE RECOMMENED THAT I FIND A NEW  
HEATING COMPANY.

NEEDLESS TO SAY WE ARE CONCERNED WHAT THE WINTER WILL BRING  
WE ARE ASKING TO PUT IN A FENCE ALONG THE LINE AS SURVEYED BY  
DUVAL SURVEY. THE FENCE IS THE ONLY WAY THAT WE CAN FORSEE  
PREVENTING ANY FURTHER COMPLICATIONS BEFORE FREEZING WEATHER  
ENCASES EVERYTHING .

THANK YOU FOR YOUR TIME.

DONNA STONE  
VIRGINIA STONE

A handwritten signature in cursive script, appearing to read "Virginia Stone", written over a horizontal line.

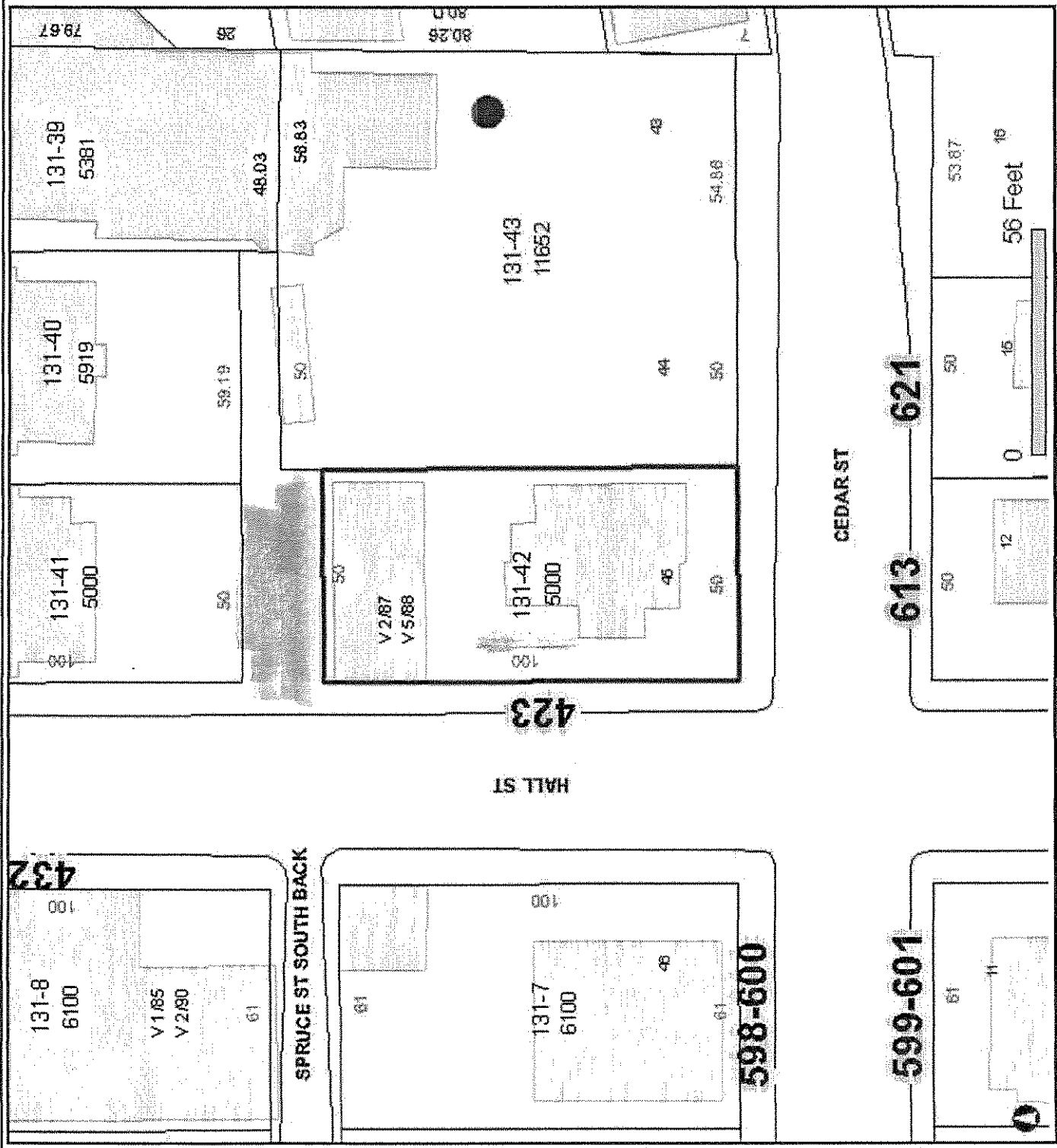
**City of Manchester,  
NH**  
Geographic Information System

**423 HALL ST**  
131-42

Locus Map

X

**Disclaimer**  
The City of Manchester makes no warranty as to the accuracy, reliability, or completeness of the information and is not responsible for any errors or omissions or for results obtained from the use of the information.



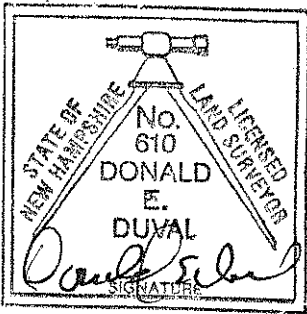
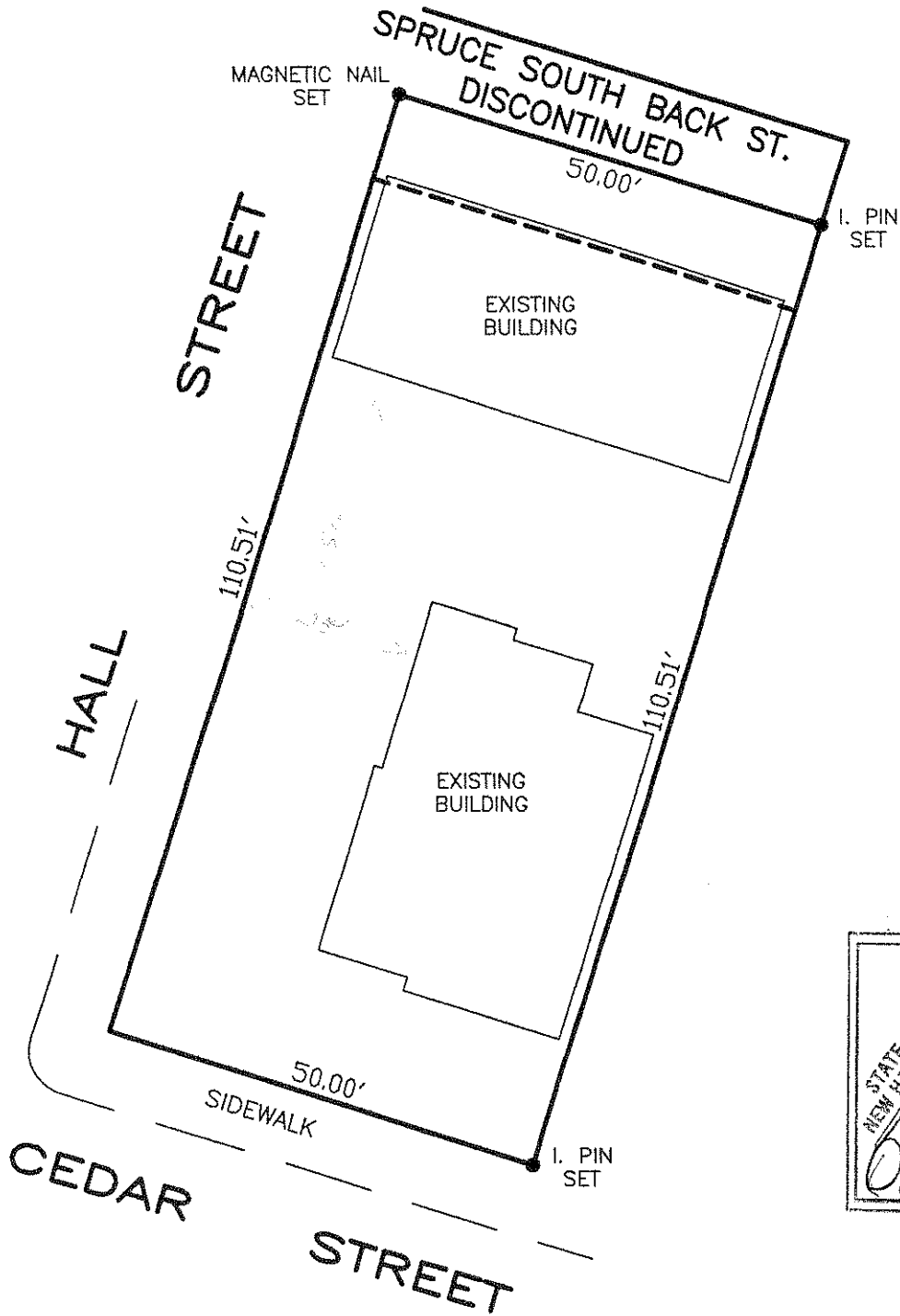
14

# DUVAL SURVEY, INC.

LAND SURVEYOR

14 DARTMOUTH STREET  
HOOKSETT, N.H. 03106

(603) 668-2125



"I HEREBY CERTIFY THAT THE FOUNDATION SHOWN  
ON THIS PLAN IS LOCATED AS INDICATED WITH  
RESPECT TO THE PROPERTY LINES AS SHOWN."

*Donald E. Duval* 9/16/05

PLOT PLAN  
DONNA STONE  
425 HALL STREET  
MANCHESTER, NH  
1"=20' 9/16/2005  
JN 4040

0025225

2000 MAY -9 AM 8:12

WARRANTY DEED

KNOW ALL MEN BY THESE PRESENTS, that Al Lindquist, Trustee of 33 Front Realty Trust, 1028 Hanover Street, Manchester, New Hampshire 03104, for consideration paid, grants to Donna Stone and Virginia Stone, Single Persons, as JOINT TENANTS WITH RIGHTS OF SURVIVORSHIP, 503 Hanover Street, Manchester, New Hampshire 03104, with WARRANTY COVENANTS, the following described premises:

A certain tract or parcel of land with the buildings thereon, situate at 423 Hall Street, in Manchester, Hillsborough County, New Hampshire, more particularly bounded and described as follows:

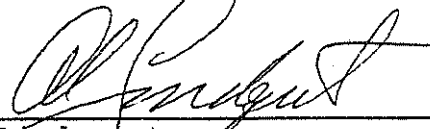
Beginning at the intersection of the easterly line of Hall Street with the northerly line of Cedar Street, as shown on a plan of lots of the Elliot Manufacturing Company, dated December 3, 1892, filed in the Hillsborough County Registry of Deeds and numbered 64; thence easterly by said Cedar Street, fifty (50) feet to Lot #2 in Block 19 as shown on said Plan; thence northerly by said Lot #2 one hundred (100) feet to a passageway twenty (20) feet wide; thence westerly by said passageway fifty (50) feet to said Hall Street; thence southerly by said Hall Street, one hundred (100) feet to the point of beginning.

Containing five thousand (5,000) square feet, more or less, and being known as Lot #1 in Block 19 as shown on said Plan.

MEANING AND INTENDING to describe and convey all the same premises as conveyed to 33 Front Realty Trust Deed of Nickal Realty Investments, dated April 1, 1998 and recorded in the Hillsborough County Registry of Deeds at Book 5926, Page 0789. Corrective Deed from Nickal Realty Investments Inc. to Al Lindquist, Trustee of 33 Front Realty Trust to be recorded herewith.

Said premises are not subject to Homestead or marital rights.

Witness my Hand This 8<sup>th</sup> day of May, 2000

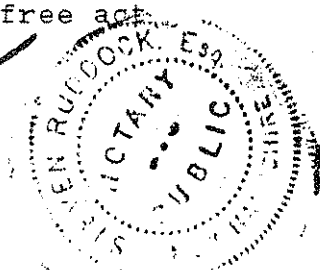
  
Al Lindquist,  
Trustee, 33 Front Realty Trust

STATE OF NEW HAMPSHIRE  
COUNTY OF HILLSBOROUGH

On this the 8<sup>th</sup> day of May, 2000 personally appeared the above named Al Lindquist, and acknowledged the foregoing to be his free act and deed on behalf of the Trust.

Notary Public/Justice of the Peace

STEVEN B. RUDDOCK, Notary Public  
My Commission Expires February 9, 2006



STATE OF NEW HAMPSHIRE	
DEPARTMENT OF REVENUE ADMINISTRATION	REAL ESTATE TRANSFER TAX
****1 THOUSAND	5 HUNDRED AND 00 DOLLARS
05/09/2000	431287
	\$ ****1500.00

BK6238P60432



**City of Manchester  
Department of Highways**

227 Maple Street  
Manchester, New Hampshire 03103-5596  
(603) 624-6444 Fax # (603) 624-6487

**Commission**

Edward J. Beleski  
- Chairman  
Henry R. Bourgeois  
William F. Kelley  
Michael W. Lowry  
William A. Varkas

Frank C. Thomas, P.E.  
Public Works Director

Kevin A. Sheppard, P.E.  
Deputy Public Works Director

September 27, 2005

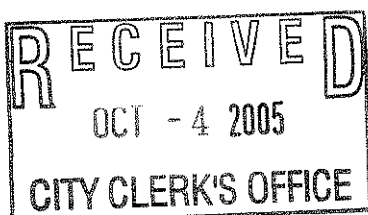
Community Improvement Committee of the Board of Mayor and Aldermen  
c/o Leo R. Bernier, City Clerk  
One City Hall Plaza  
Manchester, New Hampshire 03101

**RE: PETITION TO DISCONTINUE A PORTION OF SPRUCE SOUTH BACK STREET**

Dear Committee:

We have reviewed the referenced item and have found the following:

- Spruce South Back Street was dedicated by a subdivision plan entitled "Plan of Lots of the Elliott Manufacturing Company" by Joseph Sawyer dated December 3, 1892.
- There are no acceptances or return of layout for Spruce South Back Street in the records of the City Clerk.
- This portion of Spruce South Back Street does not appear to been opened or built for public travel.
- Since the dedication of this street is before 1893, it would need to be released and discharged by the Board of Mayor and Aldermen.
- The Board of Mayor and Aldermen on December 31, 1925 released and discharged the portion of this street that lies east of this site. That action is recorded at the City Clerk's Office at Book 10 Page 50.
- No evidence of any City utilities were observed on a site visit nor shown on the GIS system.





September 28, 2005

14

The Highway Department supports this petition if provision is made for a 20' sewer-drain easement, centered on the existing pipe, is provided by the owner.

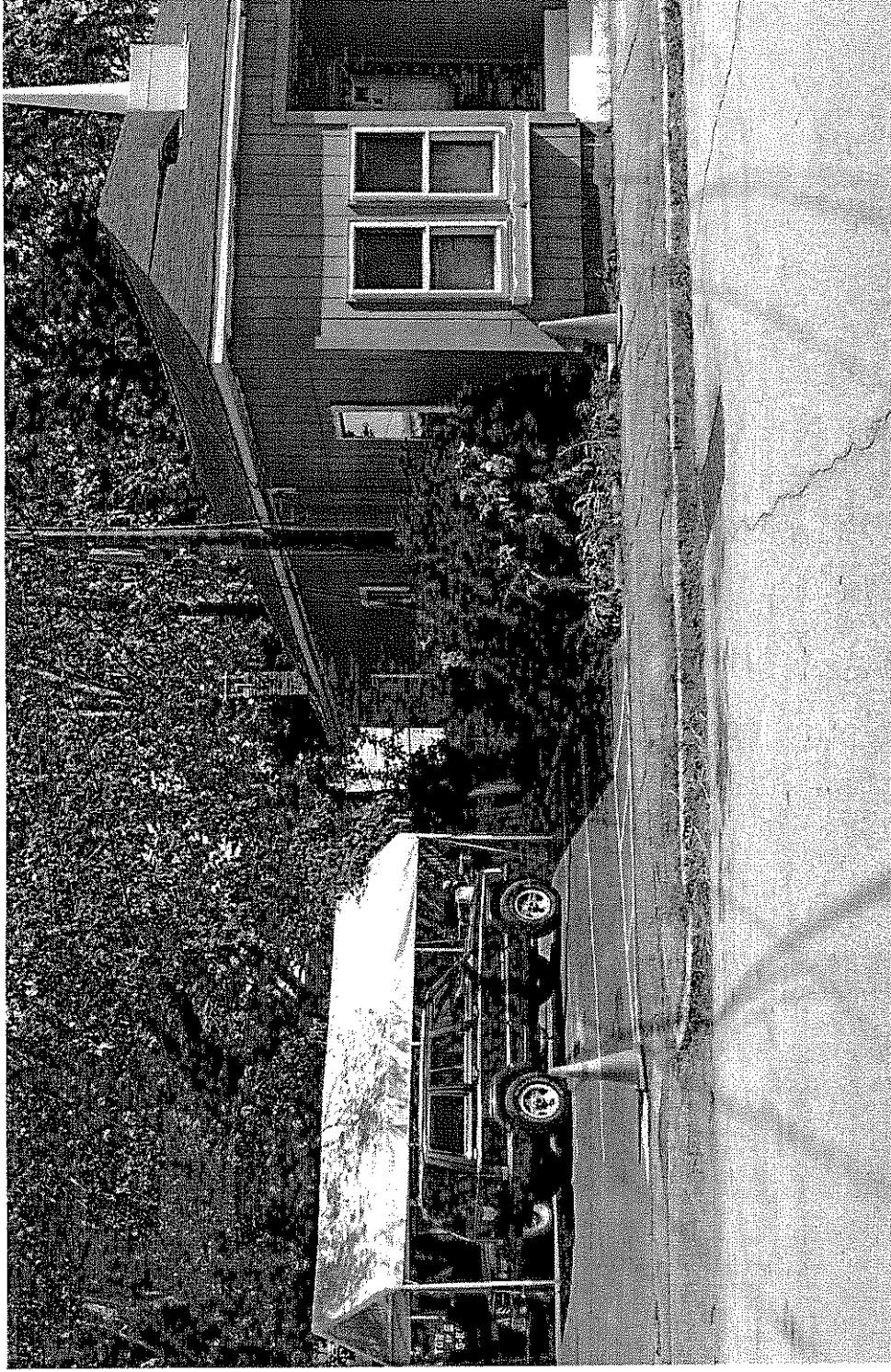
It is our understanding that the release and discharge action does not require a view by the Committee.

Sincerely,

A handwritten signature in cursive script that reads "Frank Thomas".

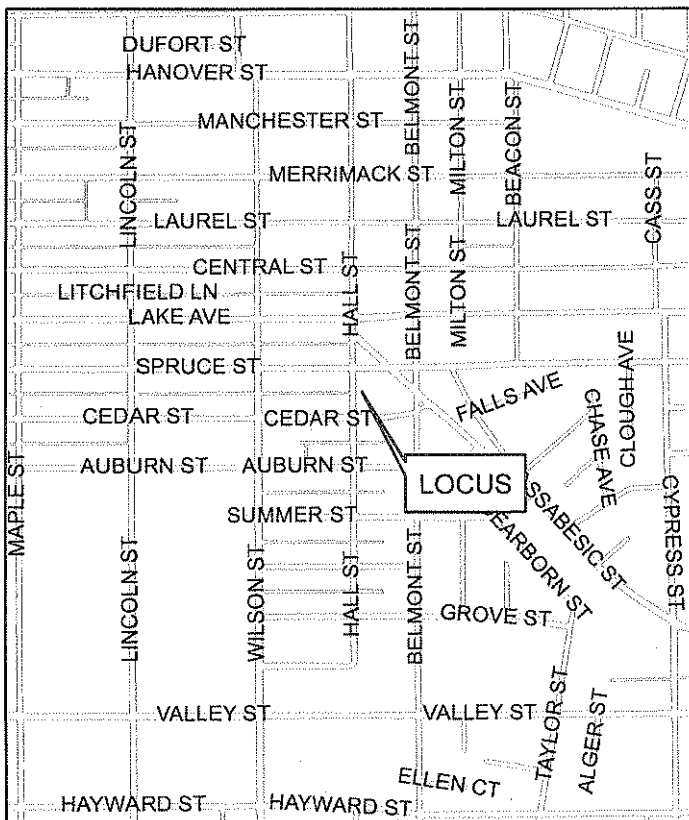
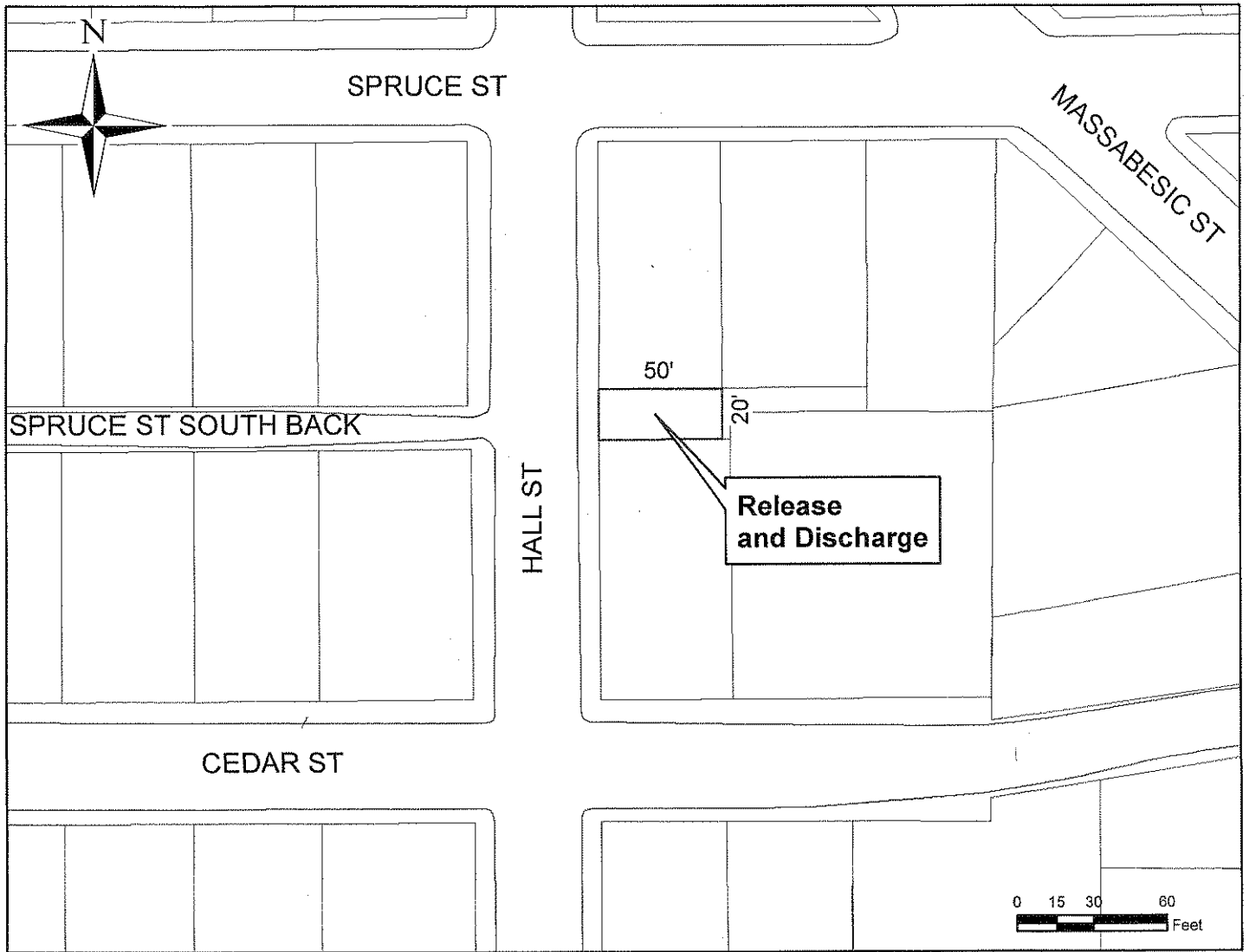
Frank Thomas, P.E.  
Public Works Director

MJM  
cc: File



**Spruce South Back Street looking easterly from Hall Street**

The traffic cones mark the street location 20' wide.



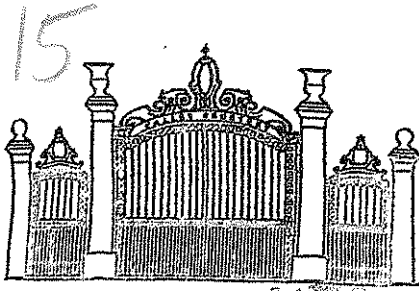
Proposed Street Discontinuance

**Spruce South Back  
Hall Street 50' +/- Easterly**



Manchester, NH

September 27, 2005



**Friends of the Valley Cemetery**

**BOARD OF DIRECTORS**

**John Wood**  
*Chairman*

**Richard Duckoff**  
*Vice Chairman*

**Jane Beaulieu**  
*Secretary*

**Robert Chase**  
*Treasurer*

**Richard Anagnost**  
**Clare Callaghan**  
**Nancy County**  
**Renie Denton**  
**Chuck DePrima**  
**Joan Doty**  
**Donald Gardner, Esq.**  
**Dr. Richard Gustafson**  
**Dan Halpin**  
**John Jordan**  
**Walter Milne**  
**Claude Pelletier**  
**Robert Raiche, Esq.**  
**Michael Sills**  
**Margaret Wheat**

**ADVISORY BOARD**

**Adele Baker**  
**Gail Colglazier**  
**Walter Gallo**  
**Robert Gilmore**  
**Sgt. Kevin Kincaid**  
**Stephanie Lewry**  
**Patricia Meyers**  
**Dennis Mires AIA**  
**William Petersen**  
**Linda Sirak**  
**Frank Thomas**  
**Chief Vinnie Toland**

September 29, 2005

Alderman Daniel P. O'Neil, Chairman  
Community Improvement Program  
City of Manchester  
Manchester, NH

Dear Alderman O'Neil,

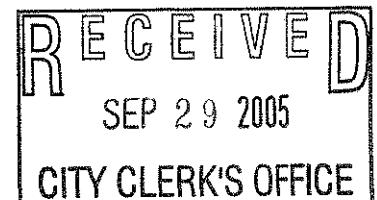
The Friends of the Valley Cemetery request that the City of Manchester accept \$ 45,000.00 for restoration of the fence at the Valley Cemetery from the Currier Gate to the corner of Auburn and Pine Streets.

The Samuel P. Hunt Foundation presented \$ 20,000.00 for the fence restoration and the remaining \$ 25,000.00 is provided by various other grants and donations made to the Friends of the Valley Cemetery.

Sincerely,

John Wood  
Chairman

Cc: Sam Maranto



**Friends of the Valley Cemetery . P. O. Box 1316 . Manchester, N. H. 03105**

**Web Site: [www.valley-cemetery.com](http://www.valley-cemetery.com) E Mail: [info@valley-cemetery.com](mailto:info@valley-cemetery.com)**



711 Mast Road, Manchester, NH 03102-1409  
Tel: 603-622-2344 • Fax: 603-623-3562

September 26, 2005

Board of Mayor & Aldermen  
c/o City Clerks Office  
One City Hall Plaza  
Manchester NH 03101

Dear Board of Mayor & Aldermen,

Please accept this letter in response to the memo dated 9/14/05 in which we are asked to find an alternative location for the proposed gateway arch on Elm Street.

We respectfully submit that the location initially proposed was given great thought and consideration, and with all due respect, the location is an integral and important component of the project as a whole. The proposed location is unique, and we do not foresee an alternate location having the same appeal, or having the positive elements necessary to make this project feasible.

We respectfully ask that our proposed location remain as proposed for the time being, if and until the ultimate decision is made on this project, as submitted.

Lastly, we also respectfully ask that the communication received from the State of NH Department of Transportation be put aside for the moment due to the fact they have issued an opinion on this project without complete knowledge of the facts. I have not personally been contacted by anyone at the State, nor am I aware they have access to the details and plans of this project, which leads me to believe their opinion is premature.

I ask that our proposal be given due consideration at each level of the process and that it not be denied before it has been given full and thoughtful consideration.

Respectfully Submitted,

JUTRAS SIGNS

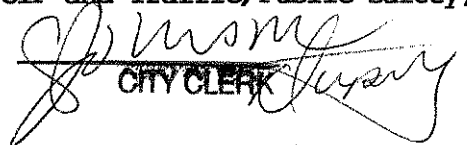
  
Cathy Champagne, President

IN BOARD OF MAYOR & ALDERMEN

DATE: October 4, 2005

ON MOTION OF ALD. Lopez

SECONDED BY ALD. Garrity  
refer to appropriate committees  
VOTED TO (CIP and Traffic/Public Safety).

  
CITY CLERK

17



## CITY OF MANCHESTER Board of Aldermen



3/14/05 - " "  
4/12/05 - " "  
Planning to research  
So. Willow turnb.  
9/13/05 - " "

February 2, 2005

Members, Committee on Community Improvement  
One City Hall Plaza  
Manchester, NH 03101

Re: Improvements to Intersection at So. Willow and So. Maple Streets

Dear Sirs:

The area of the intersection of South Willow Street and South Maple Street has become a serious safety concern that will require improvements and funding. There are serious "blind corner" type issues with the curve and traffic flows.

We are asking that the Committee request the Highway Department to review the situation at this intersection and report back to this Committee with recommendations for improvements and estimated costs.

Your favorable consideration of this request would be most appreciated.

Sincerely,

Michael Garrity  
Alderman, Ward 9

Daniel P. O'Neil  
Alderman At-Large



**City of Manchester  
Department of Highways**

227 Maple Street  
Manchester, New Hampshire 03103-5596  
(603) 624-6444 Fax # (603) 624-6487

**Commission**

Edward J. Beleski  
- Chairman  
Henry R. Bourgeois  
William F. Kelley  
Michael W. Lowry  
William A. Varkas

Frank C. Thomas, P.E.  
Public Works Director

Kevin A. Sheppard, P.E.  
Deputy Public Works Director

March 14, 2005

CIP Committee of the Honorable Board of  
Mayor and Aldermen  
CITY OF MANCHESTER  
One City Hall Plaza,  
Manchester, New Hampshire 03101

**Attn:** Leo Bernier, City Clerk

**Re:** *Improvements to Intersection of South Willow & South Maple Streets*

Dear Committee Members:

I am writing in response to both Alderman Garrity's request for us to review the referenced intersection as well as a request from the restaurant (P.J. O'Sullivan's) owner to review the speeding traffic onto Maple Street from South Willow Street. We have attached a conceptual plan which would address both of these issues.

This plan eliminates the north/west bound turn lane onto South Maple Street, creating a stop condition. The estimated cost to construct this work is \$190,000.00.

Mr. Frank Thomas or myself are available to address any questions you may have pertaining to this matter.

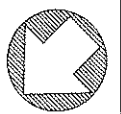
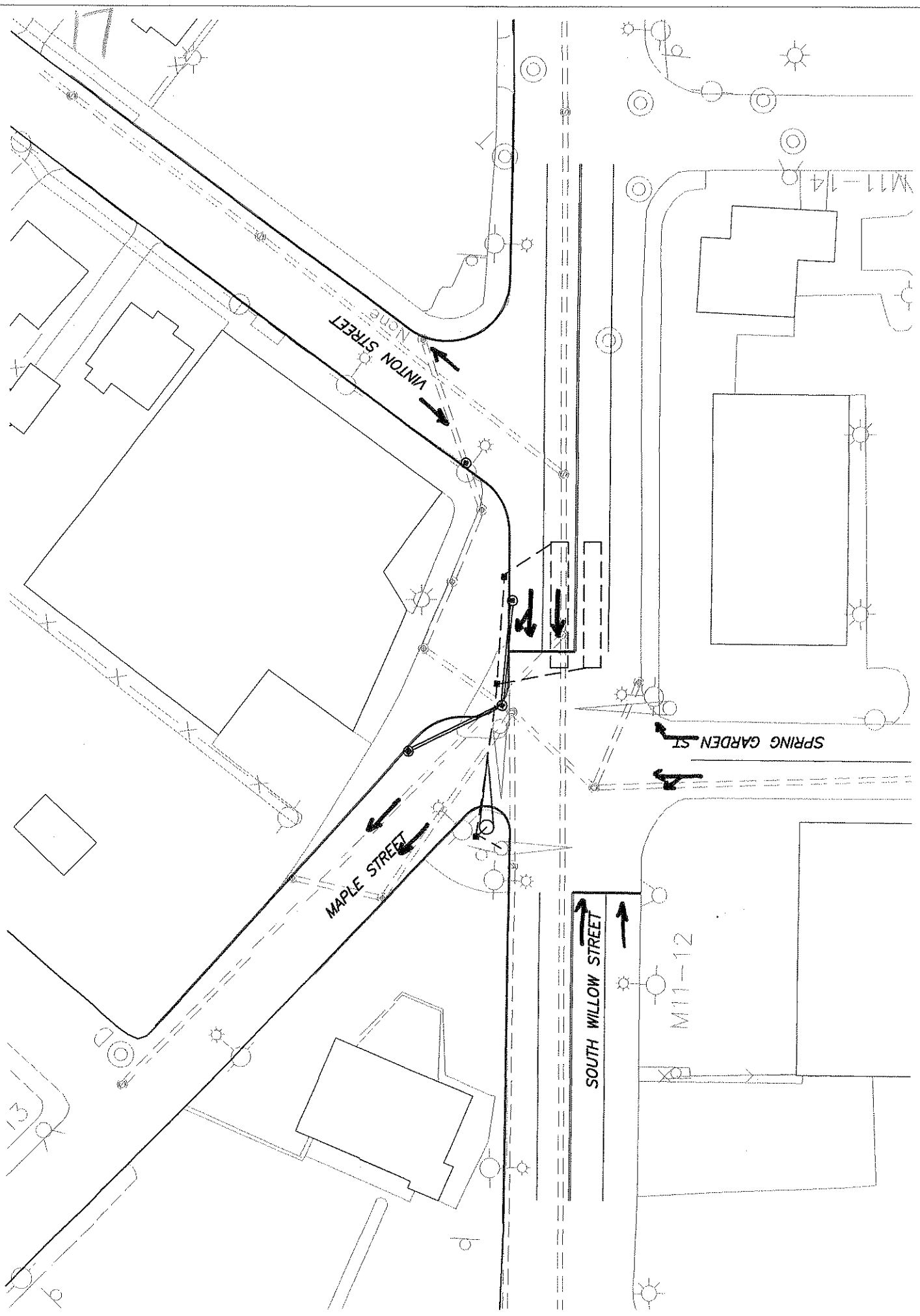
Sincerely,

Kevin A. Sheppard, P.E.  
Deputy Public Works Director

/cd

cc: Frank C. Thomas, P.E.  
Alderman Daniel P. O'Neil  
Alderman Michael Garrity  
Bruce Thomas, P.E.  
Thomas P. Lolicata  
Robert MacKenzie

Encl.



South Willow Street at Maple Street  
SCALE: 1" = 50'



South Willow at Maple Street							
BAT	February 14, 2005	Estimate					
Scope of work includes remove island, adjust/add drainage, traffic signal equipment relocation							
and concrete island work							
Number	Item Description	Price	Quantity	Price	Amount		
202.41	Removal of Existing Pipe , 0-24" Dia	LF	110	\$10.00	\$1,100.00		
202.5	Removal of Catch Basins, Drop Inlets and Manholes	EA	3	\$250.00	\$750.00		
203.1	Common Excavation	CY	723.6	\$12.00	\$8,682.67		
304.2	Gravel	CY	199.3	\$16.00	\$3,189.33		
304.3	Crushed Gravel	CY	230.7	\$22.00	\$5,075.89		
403.11	Hot Bit. Pavement Machine Method	TON	566.1	\$100.00	\$56,609.87		
403.12	Hot Bit. Pavement Hand Method	TON	50.0	\$100.00	\$5,000.00		
417.1	Coldplaning of Bituminous Surfaces	SY	221.1	\$10.00	\$2,211.11		
603.11015	15" HDPE (0-10' Deep)	LF	70	\$40.00	\$2,800.00		
604.24	Catch Basin 4' Diameter	VF	32	\$250.00	\$8,000.00		
604.6	DMH Frame and Cover, 30" Opening	EA	3	\$280.00	\$840.00		
604.82	Frame and Grate, Type B	EA	4	\$250.00	\$1,000.00		
604.87	Frame and Grate, Furnished by Others	EA	5	\$125.00	\$625.00		
608.1	3" Bituminous Sidewalk	SY	487.3	\$35.00	\$17,056.67		
609.01	Vertical Granite Curb	LF	210	\$16.00	\$3,360.00		
614.511	Concrete Pull Box	EA	3	\$300.00	\$900.00		

Number	Item Description	Price	Quantity	Price	Amount
614.7318	3" PVC Conduit, Schedule 40 (Including Specified Excavation)	LF	200	\$30.00	\$6,000.00
615	Reset Traffic Sign	EA		\$250.00	\$0.00
616.101	Traffic Signals	LS	1	\$20,000.00	\$20,000.00
618.109	Uniformed Officers and Flagmen	ALL	1	\$4,000.00	\$4,000.00
619.1	Maintenance of Traffic incl. Dustlaying	LS	1	\$5,000.00	\$5,000.00
619.2	Const. Signs and Warning Devices	LS	1	\$1,000.00	\$1,000.00
620	Calcium Chloride	TON	2	\$100.00	\$200.00
628.2	Sawed Bit. Concrete Pavement	LF	276.5	\$3.00	\$829.50
629	Testing of Materials	ALL	1	\$500.00	\$500.00
632.3106	Reflectorized Thermoplastic Pavement Marking 6", Solid Line	LF	432	\$1.50	\$648.00
632.3112	Reflectorized Thermoplastic Pavement Marking 12", Solid Line	LF	52	\$2.50	\$130.00
632.3104	Reflectorized Thermoplastic Pavement Marking 4", Double Line	LF	316	\$2.00	\$632.00
632.3601	Reflectorized Thermoplastic Pavement Arrows, Single	EA	4	\$80.00	\$320.00
641.04	Loam 4 Inches Deep	SY	5	\$3.20	\$16.00
646	Turf Establishment with Mulch	SY	5	\$1.50	\$7.50
692	Mobilization	LS	1	\$5,000.00	\$5,000.00
699	Temp. Proj. Water Pollution Control	ALL	1	\$500.00	\$500.00
	Subtotal:				\$161,983.53
	15% contingency				\$24,297.53
	Total:				\$186,281.06
	<b>Use:</b>				<b>\$190,000</b>



**City of Manchester  
Department of Highways**

227 Maple Street  
Manchester, New Hampshire 03103-5596  
(603) 624-6444 Fax # (603) 624-6487

**Commission**

Edward J. Beleski  
- Chairman  
Henry R. Bourgeois  
William F. Kelley  
Michael W. Lowry  
William A. Varkas

Frank C. Thomas, P.E.  
Public Works Director

Kevin A. Sheppard, P.E.  
Deputy Public Works Director

April 11, 2005

C.I.P. Committee of the  
Honorable Board of Mayor and Aldermen  
One City Hall Plaza,  
Manchester, New Hampshire 03101

**Attn:** Leo R. Bernier, City Clerk

**Re:** *Improvements to Intersection of S. Willow and S. Maple Streets*

Dear Committee Members:

As a follow-up to my March 14<sup>th</sup> letter, I am attaching an optional estimate for the construction of the referenced project. The attached estimate, in the amount of \$60,000 would be the cost of the work should the construction be performed by City crews.

I will be available to address any questions you may have on this matter.

Sincerely,

Kevin A. Sheppard, P.E.  
Deputy Public Works Director

/cd

cc: Frank C. Thomas, P.E.  
Alderman Daniel P. O'Neil  
Alderman Michael Garrity  
Thomas P. Lolicata, Traffic Dir.  
Robert MacKenzie, Planning Dir.

Encl.

# ESTIMATE

South Willow St. & Maple St. Intersection Improvemments

B.A.T. March 15, 2005

## Project Description:

City Forces Estimate for removing the island, adjust/add drainage, traffic signal equipment relocation and removing the northbound Maple Street slip by lane.

QUANTITY	UNITS	ITEMS	UNIT PRICE	TOTAL ITEM COST
ROADWAY MATERIALS				
152	TON	3/8" Wearing Course	\$28.00	\$4,263.27
296	TON	3/8" Base Course	\$28.00	\$8,292.82
697	TON	18" RAP Base	\$6.00	\$4,181.00
180	LF	Vertical Granite Curb	\$12.00	\$2,160.00
30	LF	Curved Vertical Granite Curb	\$18.00	\$540.00

SUBTOTAL \$19,437.09

## DRAINAGE MATERIALS:

4	EA	Type B Frames and Grates	\$155.29	\$621.16
4	EA	Round Slab Top 48"	\$85.00	\$340.00
32	VF	48" Dia. Riser	\$40.00	\$1,280.00
4	EA	48" Dia. Base	\$160.00	\$640.00
16	TON	3/4" Stone	\$7.49	\$121.37
18	TON	Sand Fill	\$1.50	\$26.25
70	LF	15" Dia. HDP Pipe	\$4.22	\$295.40

SUBTOTAL: \$3,324.18

## MISCELLANEOUS MATERIALS:

0	LS	Erosion Control	\$1,000.00	\$0.00
1	LS	Construction Signs	\$500.00	\$500.00
2	CY	Loam (4")	\$12.80	\$25.60

SUBTOTAL: \$525.60

ROADWAY MATERIALS: \$19,437.09  
DRAINAGE MATERIALS: \$3,324.18  
MISCELLANEOUS MATERIALS \$525.60

SUBTOTAL (MATERIALS): \$23,286.86

ADD 15% (OF VALUE OF MATL.): \$3,493.03

TOTAL (MATERIALS): \$26,779.89

## CONTRACT ITEMS:

1	ALL	Police Officers	\$4,000.00	\$4,000.00
1	LS	Striping	\$865.00	\$865.00
1	LS	Traffic Signals	\$26,900.00	\$26,900.00

SUBTOTAL: \$31,765.00

TOTAL PROJECT: \$58,544.89

USE: \$60,000

# WESTON OBSERVATORY RESTORATION COMMITTEE

18  
4/12/05 - Tabled  
9/17/05 -

April 12, 2005

City of Manchester CIP Committee  
1 City Hall Plaza  
Manchester, NH 03101

To The CIP Committee,

The Weston Observatory Restoration Committee met on April 5 to discuss the 2005 restoration project. The committee identified the observatory restoration needs. The observatory needs a new deck. The stonework needs repointing. The windows need to be removed and refit. The metal staircase needs sandblasting and painting. The observatory needs electrical upgrading to comply with city codes. All of the above mentioned work is estimated to cost \$45,000.

The committee is working on a capital campaign to raise funds to match the city's contribution. We are requesting \$22,500 at this time with the remaining funds to be raised through grant writing and private contributions. Unless the city contributes to this campaign, it is unlikely that the committee would receive any grant funding from foundations. This is a city owned historic landmark in need of attention.

We would like to present to you an accurate estimate of all work to be done. We have identified local businesses wanting to begin work immediately if the city is willing to contribute their portion of this project. The committee will be meeting in May @ City Hall and in June with neighbors @ Hillside Middle School.

Our goal is to restore the observatory and the grounds surrounding the building to allow the community to once again enjoy this small parkland with incredible views. We will also develop a yearly maintenance plan and a self-sustainable plan for future. A cost analysis will be submitted upon request and monthly accounting reports will be given to the CIP committee for review.

We thank you for the consideration.

Sincerely,



Jane Beaulieu  
Project Chair

FOR MANCHESTER  
83 HANOVER STREET 3RD FLOOR  
MANCHESTER, NEW HAMPSHIRE 03101



Robert S. MacKenzie, AICP  
Director

# CITY OF MANCHESTER

## Planning and Community Development

Planning  
Community Improvement Program  
Growth Management



Staff to:  
Planning Board  
Heritage Commission  
Millyard Design Review Committee

### Memorandum

To: Committee on Community Improvement Program

From: Robert S. MacKenzie *RS*  
Director of Planning & Community Development

Date: April 12, 2005

Subject: Weston Observatory

The Weston Observatory is a key City landmark that is located on Oak Hill overlooking Derryfield Park and the City. The building is listed on the National Register of Historic Places. It was last improved approximately 30 years ago. In order to improve security in the area, vehicular access to the Observatory was blocked off several years ago.

Given its landmark status, we would recommend the following steps:

- 1) That a professional evaluation be done of structural, mechanical and cosmetic aspects of the building with a recognition of its National Register status.
- 2) That a site evaluation be conducted to both improve its setting and to properly make recommendations on vehicular access, pedestrian access, site security and operational program.

It is likely that the evaluation will take a couple of months and would make recommendations on prioritized capital improvements and operational methods. It is likely that the evaluation would take a few thousand dollars. It is recommended that the funds for this evaluation come from the existing Derryfield Park improvement program.

If you have any questions, we will be available at your next meeting.

One City Hall Plaza, Manchester, New Hampshire 03101  
Phone: (603) 624-6450 FAX: (603) 624-6529  
E-mail: [planning@ci.manchester.nh.us](mailto:planning@ci.manchester.nh.us)  
[www.ci.manchester.nh.us](http://www.ci.manchester.nh.us)



# CITY OF MANCHESTER

## Office of the City Clerk

6/7/05 - Let. to CIP staff for report back at Sept. mtg.



Leo R. Bernier  
City Clerk

Carol A. Johnson  
Deputy City Clerk


Paula L-Kang  
Deputy Clerk  
Administrative Services

Matthew Normand  
Deputy Clerk  
Licensing & Facilities

Patricia Piecuch  
Deputy Clerk  
Financial Administration

### MEMORANDUM

To: Committee on Community Improvement

From:   
Leo R. Bernier  
City Clerk

Date: May 6, 2005

Re: Black Brook/Maxwell Pond

Please be advised that on May 3, 2005, the Board of Mayor and Aldermen voted to retain and repair the dam and refer the report of the Committee on Lands and Buildings to the Committee on Community Improvement.

Enclosed is a copy of the report reflecting actions taken.

Enclosure

To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Lands and Buildings respectfully recommends, after due and careful consideration, that the Black Brook/Maxwell Pond Stream Restoration Proposal be referred to the full Board of Mayor and Aldermen for presentation.

May 3, 2005.

In Board of Mayor and Aldermen.

On motion of Alderman Forest, duly seconded by Alderman Porter, it was voted to retain and repair the dam.

On motion of Alderman DeVries, duly seconded by Alderman Smith, it was voted to refer to the Committee on Community Improvement.

Respectfully submitted,



Clerk of Committee

  
\_\_\_\_\_  
City Clerk



# Manchester Urban Ponds Restoration Program

One City Hall Plaza, Manchester NH 03101 (603) 624-6450 [www.manchester.nh.gov/UrbanPonds](http://www.manchester.nh.gov/UrbanPonds)

August 6, 2004

Lands & Buildings Committee  
Honorable Board of Mayor and Aldermen  
One City Hall Plaza  
Manchester, NH 03101

## Re: Black Brook/Maxwell Pond Stream Restoration Proposal

Honorable Committee Members:

The Manchester Urban Ponds Restoration Program (UPRP) was created in 2000 in an attempt to restore the city's urban ponds to their historic uses (such as boating, fishing, or swimming). The program attempts to promote public awareness, education and stewardship, reduce pollutant loading to improve water quality, maintain or enhance biological diversity, and provide improved recreational uses at each pond. One of the ponds in the program is Maxwell Pond.

Maxwell Pond has existed since 1900 when a dam was erected on Black Brook for the purpose of ice harvesting. Since that time the pond has been an ecosystem in need of restoration, since it has seen increased impacts from surrounding and upstream land uses over the last 50 years.

In 2001, I initiated an advisory committee comprised of environmental professionals to assess possible options for the restoration of the Maxwell Pond/Black Brook corridor. The initial discussions included dam removal as part of a larger Black Brook Corridor Restoration Project. There are many justifiable reasons for this option. First, the dam (currently in disrepair) no longer serves its original purpose, and is costly to maintain on a yearly basis. Second, the pond no longer resembles what it once was, and is no longer being used as a swimming area. Third, restoring Black Brook would enhance biological diversity and open up approximately 6 miles of unimpeded anadromous fish habitat from the Merrimack River upstream to Black Brook. This type of project, in the true spirit of restoration, certainly fits the scope and intent of the Manchester Urban Ponds Restoration Program.

Those on the advisory committee include representatives from the NH Department of Environmental Services, the NH Fish & Game Department, Trout Unlimited, the National Park Service, the Manchester Parks, Recreation & Cemetery Department, the Manchester Conservation Commission, and others. Each entity has been crucial in assisting the Urban Ponds Restoration Program with the design of a feasibility study, pre-restoration monitoring, and the likelihood of success of dam removal and habitat restoration at this site.

Through many hours of fieldwork and meetings, we have completed an exhaustive study of the impounded area to better understand the impacts of dam removal at this site. Since this is a City owned dam, the City holds the final determination of whether to move forward with the restoration of Black Brook by removing the impoundment. Considering such factors as timing, funding, dam maintenance, and habitat benefit, this is a rare opportunity for Manchester to restore at least some of what has been lost over the years.

In this period of rising environmental awareness, I ask that the Committee support this Urban Ponds Restoration Program initiative for the good of Manchester.

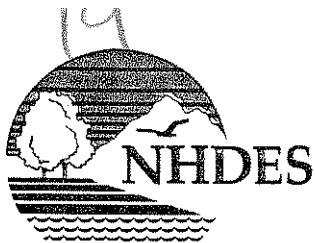
Thank you for your consideration.

Respectfully submitted,

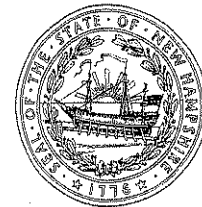


Art Grindle  
Urban Ponds Restoration Program Coordinator

11-15-2004  
60 Forward +  
haus PH +  
inform  
Committee  
when PH  
will be held.  
11/105 - Remained  
to be



The State of New Hampshire  
**Department of Environmental Services**



Michael P. Nolin  
Commissioner

March 15, 2004

Board of Mayor and Aldermen, Committee on Lands and Buildings  
City of Manchester  
1 City Hall Plaza  
Manchester, NH 03101

Dear Committee Members:

The Black Brook Advisory Committee (BBAC) was created in 2002 in order to investigate the feasibility and scope of stream restoration activities along the Black Brook corridor. The BBAC is comprised of representatives from The City of Manchester Conservation Commission and Parks and Recreation Department, Trout Unlimited, the National Park Service and the Department of Environmental Services. Several collaborative efforts are currently underway that will provide detailed recommendations and restoration strategies geared toward returning Black Brook to a more natural condition and function.

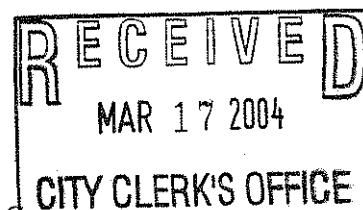
One of the major restoration initiatives identified by the BBAC is to investigate the potential removal of the dam on Maxwell Pond. The City of Manchester is currently faced with substantial financial obligations to repair and maintain the dam in order to maintain safety requirements and annual inspection fees etc. The City of Manchester wouldn't have to contribute any financial resources to a restoration project involving dam removal at Maxwell Pond.

The Black Brook Advisory Committee would like to request that a special meeting be convened by the Committee on Lands and Buildings to receive an informational presentation on the proposed Black Brook restoration efforts and specifically, the potential removal of the Maxwell Pond Dam. The presentation will focus upon restoration efforts, predicted benefits, financial incentives and the abundance of funding opportunities currently devoted to this project. Approximately 45 minutes would be required for the presentation and question and answer period to follow. Ultimately, we are seeking the approval of the Committee on Buildings and Lands to move forward with this effort and to provide a positive recommendation to the Board of Mayor and Alderman. Convening this proposed meeting by the end of April would be greatly appreciated as several of our funding sources are time sensitive. Please contact either of us with a proposed date and time or if you would like to discuss this request further. Thank you.

Sincerely,

Stephen C. Landry  
NHDES, Merrimack Watershed Supervisor  
(603) 271-2969

Jennifer Drociak  
Manchester Conservation Commission  
(603) 559-0028



# MAXWELL POND DAM REMOVAL: RESTORATION OF BLACK BROOK IS FEASIBLE

19

## HISTORY OF MAXWELL POND



Maxwell Pond was created by the installation of a dam on Black Brook in 1900. The pond was reportedly named for A.H. Maxwell, who owned the Manchester Coal & Ice Company at the time when ice was harvested there. Ice harvesting took place in the 1930's and '40's, when Maxwell Pond was considered the best source in Manchester for pure ice. The company was located upstream and would keep the ice cold with hay-bales and sell it year round.

Until the late 1950's, Maxwell Pond was a popular for swimming, picnicking, and fishing in the summer. In the winter months the pond provided a spot for skating, bonfires and hockey games. It was even considered for a secondary municipal water source for the City of Manchester, but the idea was apparently abandoned sometime in the 1960's. In the late 1950's and early 1960's Maxwell Pond began to change when a cement company located upstream began impacting Black Brook by washing sediment into the streambed and impoundment.

## WHY REMOVE DAMS?

There are more than 4,800 active and inactive dams in the State of New Hampshire. Many of these dams were built during the Industrial Revolution in the 19<sup>th</sup> and early 20<sup>th</sup> centuries, and they played central roles in New Hampshire's economic and societal growth during that period. But as technological and societal needs have changed, so too has the need for some dams.

Many New Hampshire dams and their impoundments enable and enhance values recreational uses, such as boating, fishing, and swimming. A smaller number of New Hampshire's dams provide important services such as water supply and flood control. But some dams, particularly those that are old, unsafe and uneconomical, may be good candidates to consider for removal.

Dams were historically built with little, if any, consideration to their impact on river systems. In the last several decades, resource managers have learned that dams cause environmental damage, that free-flowing rivers play a vital role in ecosystem health, and the selective dam removal can be both efficient and effective.

Selective dam removal can eliminate a public safety hazard, relieve a dam owner's financial and legal burdens and restore a river to a healthier, free-flowing condition. Consequently, some dam owners are taking a second look at their dams.

## WHY REMOVE MAXWELL POND DAM?

Over the last 40-50 years, the community has not been able to swim in Maxwell Pond due to increases in sediment load from upstream sites over time. Today, the pond (which had a maximum depth of 8 feet in 1954) has a maximum depth of just 4 feet. Clearly the land uses upstream have had an impact on Maxwell Pond and historical activities have not taken place at the pond in many decades.

The possibility of restoring Black Brook by removing the Maxwell Pond dam came about as one of several corridor-wide efforts to restore Black Brook. These supplemental projects include riparian/wetland work upstream from Maxwell Pond near the City's transfer station, and brook restoration planning further upstream near Wakefield Materials.

## WHAT ARE THE FACTORS OF DAM REMOVAL?

The process of selective dam removal looks at several factors such as possible wetland impacts, fish and wildlife impacts, social impacts, water quality and quantity impacts, historical resource impacts, sedimentation impacts, floodplain impacts,

### BENEFITS OF SELECTIVE DAM REMOVAL

- Elimination of a public safety hazard.
- Cost savings to taxpayers and dam owners.
- Improvement to water quality.
- Elimination of barriers to fish and other aquatic species.
- Restoration of river habitats.
- Creation of new, river-based recreational opportunities.

and aesthetic impacts. It is the **environmental issues** that often trigger consideration for dam removal, but it is typically the **economic issues** that are the pivotal decision factor since it is, in many cases, less expensive to remove a dam than to maintain and repair it on a yearly basis. Engineering issues are typically straightforward, but it is the **social issues** that are the most challenging aspect.

## **ENVIRONMENTAL ISSUES**

Dams can have many ecological impacts on rivers. They can block fish and other aquatic species from moving throughout a river system to access spawning sites and other critical habitats. Dams can hold back and cause buildup of sediment, woody debris, and other materials that would have naturally been disturbed throughout the river, playing important roles in providing nutrients and habitat for plants and animals downstream. Dams can increase water temperatures and decrease dissolved oxygen availability in impoundments, forcing many native river species out because they can't live under those conditions. Dams can also flood wetlands, floodplain forests and other ecosystems that naturally occur along the river's edge and serve valuable purposes.

The act of removing a dam may seem like a radical event to a river and the species that live in it, but rivers have proven themselves to be very resilient and able to "heal" quickly, based upon many dam removals that have taken place nationwide. Previously submerged lands revegetate rapidly, typically within a few weeks during the growing season. Fish populations and species diversity commonly increase in the restored stretch of the river within the first year after a dam is removed. Significant water quality improvements are often seen in a similarly short amount of time, depending upon conditions.

## **ECONOMIC ISSUES**

The cost of keeping a dam safe, particularly when the dam is no longer serving an economic function, can represent a significant burden to the dam owner. Dam ownership requires ongoing financial responsibility. Sometimes the costs of operation and maintenance, liability protection, annual registration fees and other obligations of dam ownership may outweigh the benefits derived from the dam. Studies show that repairing a dam can often cost three times more than removing that dam. In addition, there are many potential funding sources. In this case, there are funding sources available to the City of Manchester from the Manchester Urban Ponds Restoration Program (UPRP), Department of Environmental Services (DES), NH Fish & Game Department (NHFG), Trout Unlimited (TU) among others. There would most likely be no cost to the City for dam removal, and all partners have been interested in seeking river restoration of this area.

## **SOCIAL ISSUES**

Many people have concerns regarding dam removal, such as "will the river/waterbody disappear?" "will flooding occur?" or "will all the fish die?" Some concerns are based on lack of information while others are value-based. Many share both sets of concerns. However, proactive discussion rather than reactive decisions typically result in creative solutions.

## **WHAT PRE-RESTORATION WORK HAS BEEN COMPLETED?**

During the Winter of 2001, DES and UPRP dug 310 holes in Maxwell Pond to examine sediment depth and locate the original brook channel. Sediment chemistry was then examined, and no contaminants were found. TU has been involved with surveying and aerial topographical mapping to examine channel morphological work. DES, NHFG, and TU also collected fish at four sites on Black Brook (two upstream from the impoundment and two downstream) to survey total population, weight, and lengths of the fish. At these same sites, macroinvertebrates (stream insects) were surveyed. Additional pre-restoration work (to be completed Summer 2003) will include a survey of fish inside the impoundment and additional channel cross-section work.

## **WHAT IS THE TIMEFRAME FOR POTENTIAL DAM REMOVAL AT MAXWELL POND?**

## **FOR MORE INFORMATION**

Contact the NH Department of Environmental Services, Water Division, Dam Bureau, River Restoration Coordinator at (603) 271-3406 or e-mail [slindloff@des.state.nh.us](mailto:slindloff@des.state.nh.us). OR

The Manchester Urban Ponds Restoration Program at (603) 624-6450 or [agrindle@ci.manchester.nh.us](mailto:agrindle@ci.manchester.nh.us)

October 21, 2003

Sally Fellows  
Office of the City Clerk  
One City Hall Plaza  
Manchester, NH 03101

**Re: Lands & Buildings Committee Meeting Agenda for December 16, 2003**

Dear Ms. Fellows:

I am writing to request that the Black Brook Advisory Committee be placed on the Lands & Buildings Committee agenda for Tuesday December 16, 2003.

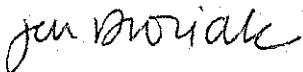
The Black Brook Advisory Committee includes members from the Manchester Conservation Commission, Parks & Recreation Department, Department of Environmental Services, and other organizations. Their focus has been on Maxwell Pond dam removal and Black Brook river restoration.

During this meeting the Black Brook Advisory Committee would like to discuss the feasibility of dam removal/river restoration, the alternative of dam repair, monetary costs associated with and ecological components of both options. The Black Brook Advisory Committee is ideally looking for an Aldermanic vote in favor of dam removal/river restoration and would be willing to give a second presentation to the Mayor and Board of Alderman afterwards, if necessary.

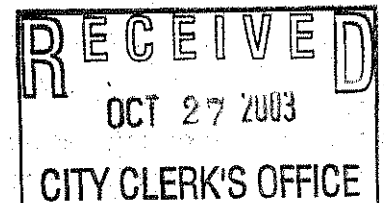
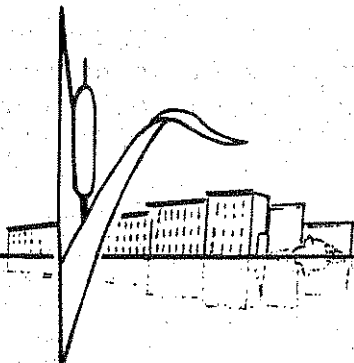
Please let me know if the Black Brook Advisory Committee will be on the Lands & Buildings Committee agenda for Tuesday December 16, but contacting me at 647-1826 or [jen.drociak@nh.gov](mailto:jen.drociak@nh.gov).

Thank you and I look forward to hearing from you.

Sincerely,



Jen Drociak  
Manchester Conservation Commission



Mayor's Office, One City Hall Plaza, Manchester, NH 03101 (603) 624-6450

**MANCHESTER  
CONSERVATION  
COMMISSION**

Printed on recycled paper ♻️

19

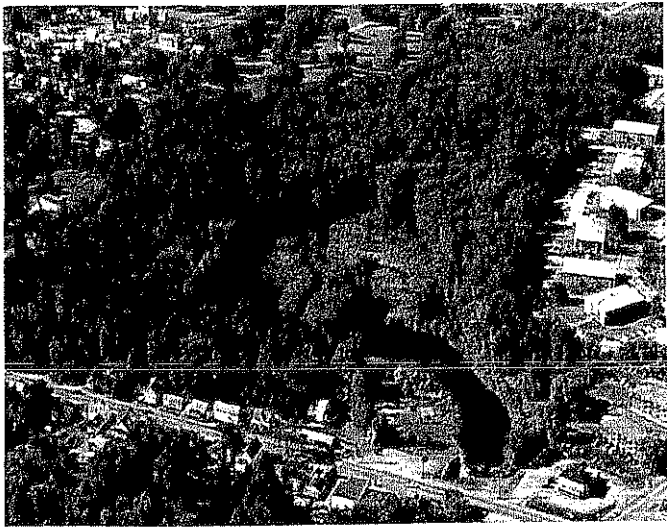
## Black Brook Dam - Manchester, NH

Annual Maintenance Costs Incurred by Parks, Recreation and Cemetery Department

### City of Manchester - Maintenance and Associated Costs

Work Description	Frequency	Year Completed	Cost	Annual Cost
Annual Maintenance	Yearly	2002	\$ 950.00	\$ 950.00
Dam Inspection by NHDES	Yearly	2002	\$ 300.00	\$ 300.00
Emergency Action Plan (EAP)	5yrs.	1998	\$ 14,200.00	\$ 2,840.00
Repair & Improvements	15 yrs	1986	\$ 20,741.60	\$ 1,382.77

Average Annual Costs \$ 5,472.77



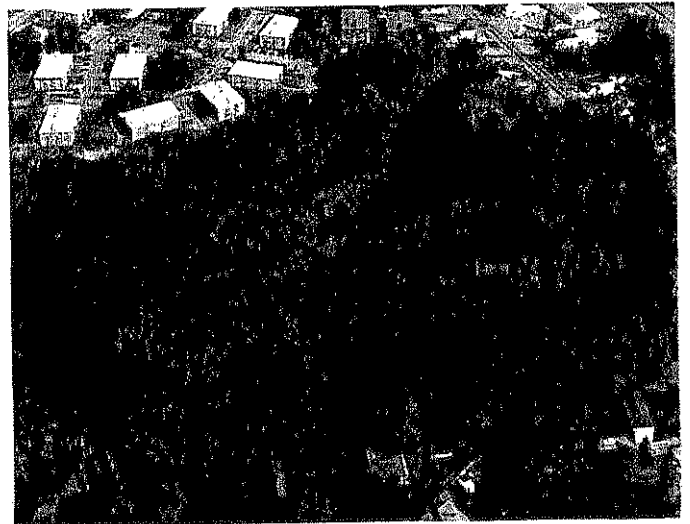
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black\_brook-20.jpg



black\_brook-22.jpg



black\_brook-23.jpg

19

**Black Brook Dam Removal  
Manchester, NH  
Cost Estimate**

Page 1

11/15/2004

I. <u>LABOR (4 men crew)</u>	Labor Cost	Duration (days)
Mobilization		3
Labor Cost - (\$23.46/hr x 8 hrs/day x 4men x 3 days)	\$2,252.16	
Site Preparation & Water Control		2
Labor Cost - (\$23.46/hr x 8hrs/day x 4 men x 2 days)	\$1,501.44	
Demolition and Debris Removal		10
Labor Cost - (\$23.46/hr x 8 hrs/day x 4men x 10days)	\$7,507.20	
Demobilization and Restoration		8
Labor Cost - (\$23.46/hr.x 8 hrs/day x 4 men x 8 day)	\$6,005.76	
<b>Total Labor Cost=</b>	<b>\$17,266.56</b>	
<b>Total # of Days=</b>		<b>23</b>
<b>II. <u>EQUIPMENT</u></b>		
In-House Rental (See attached "Dam Project Equipment Rental sheet for details)		
	\$4,652.00	\$4,652.00
Rental - Excavator w/ Hammer		
(1 week @\$3,500/wk)	\$3,500.00	
Rental - Excavator w/ thumb		
(2 weeks @ \$2,500/wk)	\$3,000.00	
<b>Total equipment cost =</b>	<b>\$11,152.00</b>	
<b>III. <u>MATERIALS</u></b>		
Misc. - rip-rap, gravel, turbidity curtains, silt fence, etc.	\$6,000.00	
<b>Total Materials Cost =</b>	<b>\$6,000.00</b>	



19

**Black Brook Dam Removal  
Manchester, NH  
Cost Estimate**

Page 2

11/15/2004

**V. PLANNING & PROJECT OVERSIGHT**

4 weeks @ \$1,500 per week \$6,000.00

In-State Travel- 4 weeks @ 60mi/day, \$.375/mi \$450.00

**Total Engineering Cost = \$6,450.00**

**VIII. Summary**

A. Labor \$17,266.56

B. Equipment \$11,152.00

C. Materials \$6,000.00

G. Planning & Project Oversight \$6,450.00

F. 20% contingencies \$8,173.71

**Total Project Cost = \$49,042.27**

## Dam Project - Equipment Rental Project Estimate

**Dam Project:** Black Brook Dam Removal

**Dam No.:** PD 150.07

Equipment/Item	Class	No. of Days	Daily Rate	No. of Hours	Hourly Rate	Total \$
Brush Hog - WOODS	N/A		\$35.00		\$35.00	\$0.00
Brush Hog - JOHN DEERE	N/A		\$35.00		\$35.00	\$0.00
Brush Hog - JOHN DEERE	N/A		\$35.00		\$35.00	\$0.00
Compressor, Air (Le-Rol) (TR-552)	11001	14.00	\$24.95	84.00	\$24.22	\$353.78
Crane, Drott (ES-131)	19009		\$75.57		\$6.55	\$0.00
Crane, Quickway (ES-116)	19009		\$75.57		\$6.55	\$0.00
Crane, Quickway (ES-118)	19009		\$75.57		\$6.55	\$0.00
Dozer Backhoe TD-7	49003		\$31.78		\$3.00	\$0.00
EXCAVATOR - CASE 9010D	N/A		\$206.40		\$26.80	\$0.00
Jackhammer	N/A	5.00	\$24.00		N/A	\$120.00
Loader, Michigan (ES-135)	33002		\$32.85		\$4.00	\$0.00
Loader, Michigan (ES-77)	33002		\$32.85		\$4.00	\$0.00
Mower, Slope Master	49001		\$30.03		\$3.27	\$0.00
Mowers, Ferris	N/A		\$35.00		\$2.25	\$0.00
Mowers, Lawn (Small)	N/A		\$14.59		\$1.50	\$0.00
Saw, Hydraulic Concrete (18hp)	N/A	5.00	\$90.00	8.00	\$63.60	\$454.00
Saw, Brush	N/A		\$12.25		\$1.90	\$0.00
Saw, Chain (16"-19" blade)	N/A		\$12.25		\$1.90	\$0.00
Stomper, Stone/Compaction	N/A		\$7.50		\$2.33	\$0.00
Tractor, Ford	49001		\$9.08		\$4.27	\$0.00
Tractor, John Deere (no backhoe)	49001		\$9.08		\$4.27	\$0.00
Tractor, John Deere w/backhoe	49003		\$31.78		\$3.00	\$0.00
Trailer, 21-TON Rogers (TR-626)	53002	4.00	\$12.47	20.00	\$2.49	\$97.28
Trailer, Low-Bed 12-Ton (TR-550)	53002		\$12.47		\$2.49	\$0.00
Trailer, Hudson (TR-547)	53002		\$12.47		\$2.49	\$0.00
Trailer, Pequea (TR-670)	53002		\$12.47		\$2.49	\$0.00
Trailer, Pequea (TR-836)	53002		\$12.47		\$2.49	\$0.00
Trailer, Utility PJ (TR-464)	53002		\$12.47		\$2.49	\$0.00
Trailer, Const. Office (TR-777)	53007		\$7.87		N/A	\$0.00
Trimmers, Weed	N/A		\$12.25		\$1.90	\$0.00
Truck, 2-Ton Dump (ES114)	55010		\$4.20		\$3.89	\$0.00
Truck, 5-Ton Dump (ES115)	55011		\$4.62		\$3.35	\$0.00
Truck, 10-Wheel Dump (ES-110)	55012	20.00	\$50.52	120.00	\$3.61	\$1,923.60
Welder/Generator	11001	10.00	\$11.95	60.00	\$2.22	\$252.70
Wood Chipper 16T-300 (TR-551)	N/A		\$75.75		\$10.10	\$0.00
Wood Chipper (ES-133)	N/A		\$75.75		\$10.10	\$0.00
Wood Chipper 6" (TR-755)	N/A		\$42.25		\$5.90	\$0.00

Equipment Item	Class	No. of Days	Daily Rate	No. of Miles	Cost/Mile	Total \$
1 Ton Crew Cab (ES113) Bill	55009	20.00	\$83.75	1,200.00	\$0.15	\$855.00
1 Ton Crew Cab (ES117) Bat Truck	55009		\$83.75		\$0.15	\$0.00
1 Ton Crew Cab (ES152) Jim	55009		\$83.75		\$0.15	\$0.00
1 Ton Dump Truck (ES 153)	55009		\$83.75		\$0.15	\$0.00
3/4 Ton PU Truck (ES 42) Chris	55015	20.00	\$23.75	1,200.00	\$0.10	\$595.00
3/4 Ton PU Truck (ES 44)	55015		\$23.75		\$0.10	\$0.00
3/4 Ton PU Truck (ES121) Old	55015		\$23.75		\$0.10	\$0.00
3/4 Ton PU Truck (ES151)	55015		\$23.75		\$0.10	\$0.00
3/4 Ton PU Truck (ES165)	55015		\$23.75		\$0.10	\$0.00
1/2 Ton Plow Truck (ES122)	55008		\$19.33		\$0.08	\$0.00

**PAGE TOTAL:** \$4,651.36

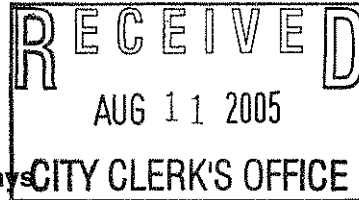
Signature: James W. Gallagher, Jr., P.E., Chief Water Resources Eng

Date \_\_\_\_\_



**City of Manchester  
Department of Highways**

227 Maple Street  
Manchester, New Hampshire 03103-5596  
(603) 624-6444 Fax # (603) 624-6487



**Commission**  
Edward J. Beleski  
- Chairman  
Henry R. Bourgeois  
William F. Kelley  
Michael W. Lowry  
William A. Varkas

Frank C. Thomas, P.E.  
Public Works Director

Kevin A. Sheppard, P.E.  
Deputy Public Works Director

**RECEIVED**

~~AUG 11 2005~~

~~CITY SOLICITOR'S OFFICE~~

August 8, 2005

C.I.P. Committee of the  
Honorable Board of Mayor and Aldermen  
CITY OF MANCHESTER  
One City Hall Plaza,  
Manchester, New Hampshire 03101

**Re: Graffiti Removal Program**


Dear Committee Member:

The Graffiti Removal Program has been very successful. We have removed graffiti from within the City's right-of-way and have worked with the Parks & Recreation Department to remove graffiti within park areas.

We are currently expanding the program to private property and would like the Committee's opinion regarding the proposed policy. Attached, is the policy which states that the graffiti must be visible from the City's right-of-way, we will not remove graffiti above the first floor of buildings and we will not paint over graffiti on private property.

It is the recommendation of the City Solicitor's Office, that we charge a fee for removing graffiti from private property. Your assistance in finalizing our policy would be greatly appreciated.

Sincerely,

  
Kevin A. Sheppard, P.E.  
Deputy Public Works Director

/cd

cc: Frank C. Thomas, P.E.  
Mike Colby  
Stephen M. Tierney

Encl.

20

**Manchester Graffiti Removal Program  
ENTRY PERMIT TO REMOVE GRAFFITI**

Print out this graffiti access release form, fill it out, mail it or walk it into the Highway Department at 227 Maple Street, 03103. An original signature of the property owner or authorized agent representing the property owner is required.

THE UNDERSIGNED, owner/authorized agent, (circle one) of the improved real property located at:

\_\_\_\_\_  
Manchester, New Hampshire, does hereby authorize City of Manchester employees to enter upon and remove the graffiti (including a brief description of drawing or slogan), located at said address from the \_\_\_\_\_ day of \_\_\_\_\_ to one year later, subject to the following terms and conditions:

1. The undersigned acknowledges that he has not caused, allowed or permitted the placement of the aforementioned graffiti, and that the undersigned will cooperate with the City of Manchester in ascertaining the identity of the person or persons responsible for said graffiti, prosecuting said person or persons, and collecting from said person or persons any costs incurred by the City of Manchester in the removal of said graffiti.
2. The City of Manchester, through its authorized employees or contractual agents, is hereby authorized to enter the aforementioned property of the undersigned to remove graffiti from said premises. I understand that the process for removing graffiti is by a high pressure hot water treatment.
3. It is also understood that this authorization is given for the removal of the current incident of graffiti and all future incidents of graffiti which occur within the next one (1) year so long as the undersigned is owner of the subject property. Only verbal verification of continued ownership will be obtained during this one (1) year period for removal of any subsequent graffiti incidents.
4. It is understood that the undersigned shall not be charged for said services and that in consideration of the aforementioned services, the City of Manchester shall not be liable to the undersigned for any damage to person or property occasioned in the removal of said graffiti, including damage to the person or property of the undersigned. The undersigned acknowledges that the City of Manchester does not guarantee either the workmanship or the success of the work of removal of said graffiti or the results obtained and that the City of Manchester, its agents and contractors are released by the undersigned from all claims, damages and suits that the undersigned, or his or her heirs or successors in interest may have by reason of the failure of the City to perform said work of removal in a satisfactory or workmanlike manner or by reason of the failure of the City to exercise ordinary care resulting in damage to person or property of the undersigned.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at Manchester, New Hampshire.

\_\_\_\_\_  
Print Owner or Authorized Agent's Name

\_\_\_\_\_  
Address of Owner

\_\_\_\_\_  
Owner or Authorized Agent's Signature

\_\_\_\_\_  
Daytime Telephone

## **POLICY ON GRAFFITI REMOVAL ON PRIVATE PROPERTY**

The City of Manchester has made a commitment to clean up graffiti in the City. Including its removal from public areas and private premises visible from the public area. Contact the Highway Department at 624-6444, to report graffiti.

1. A completed owner request form must be submitted to the Highway Department before any work is started.
2. The City will only remove graffiti on private property which is visible from the City's right-of-way and is safely accessible by our equipment and personnel.
3. The City does not remove graffiti from above the first floor of buildings, objects such as garbage containers, or other surfaces as determined by the City.
4. The City utilizes a high pressure water machine for graffiti removal. If determined by the City, that this method of removal is not appropriate, the City will not remove the graffiti, i.e. the City will not paint over graffiti on private property.

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DRAFT

August, 2005

**Re: Graffiti Removal**

Dear \_\_\_\_\_:

It has been brought to our attention that there is graffiti located on your building/property located at \_\_\_\_\_. The City currently has a program to assist property owners in removing graffiti. Attached are the requirements of this program.

The City of Manchester has made a commitment to improve the local environment by keeping the City clean and free of graffiti from public areas and private premises adjoining the public areas, where practicable. We recommend tht you remove the graffiti from your property or complete the attached form and return it to the Highway Department.

Should you have any questions pertaining to this matter, please feel free to contact me at this office.

Very truly yours,

Stephen M. Tierney  
Chief of Hwy. Operations

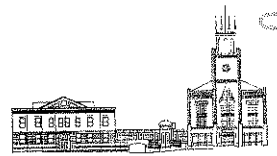
/cd

Encl.



# CITY OF MANCHESTER

## Office of the City Clerk



Leo R. Bernier  
City Clerk

Carol A. Johnson  
Deputy City Clerk


Paula L-Kang  
Deputy Clerk  
Administrative Services

Matthew Normand  
Deputy Clerk  
Licensing & Facilities

Patricia Piecuch  
Deputy Clerk  
Financial Administration

### MEMORANDUM

To: Paul Borek, Economic Development Director  
Thomas Clark, City Solicitor  
Chief John Jaskolka, Police  
Thomas Lolicata, Traffic Director  
Robert MacKenzie, Planning Director  
Frank Thomas, Public Works Director

From:  Leo R. Bernier, City Clerk

Date: September 14, 2005

Subject: Manchester Gateway Arch Project

Please be advised that in action taken by both the Committee on Traffic/Public Safety and the Committee on Community Improvement, it was voted to refer the above-referenced project to City staff. The Committees are requesting that you work with Jutras Signs to find an alternative location for the proposed gateway arch as a result of the letter received from the NH Department of Transportation advising that it cannot be put on Elm Street.

Please forward your recommendation to the Aldermanic Committees in care of this office.

pc: Cathy Champagne, Jutras Signs

Enclosure

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August 2, 2005. In Board of Mayor and Aldermen.  
On motion of Alderman Shea, duly seconded by Alderman Forest, it was voted to refer to a staff committee consisting of Traffic, Planning, Highway, Police, City Solicitor and the Economic Development Director for review and recommendation to a joint meeting of the Committees on Community Improvement and Traffic/Public Safety.

L.R. Penner, City Clerk

July 27, 2005

711 Mast Road, Manchester, NH 03102-1409  
Tel: 603-622-2344 • Fax: 603-623-3562

Board of Mayor & Alderman  
c/o City Clerks Office  
One City Hall Plaza  
Manchester NH 03101

FAX 624-6481

Dear Board of Mayor & Alderman,

We respectfully request the opportunity to present an exciting project to enhance the City of Manchester in its continued efforts in the development of the Downtown Area.

In essence, we propose to construct and install a custom archway with an electronic message center sign component, which will span over Elm Street. This sign will display advertising as well as messages of community interest. The proposed archway is a replica of the former Downtown Manchester Archway, and we propose to privately fund all costs associated with the construction, installation and maintenance of the sign. This sign will benefit all of the Downtown and surrounding areas of Manchester. In addition, a portion of the advertising space on the electronic message center will be donated to the City of Manchester for local activities and messages of community interest.

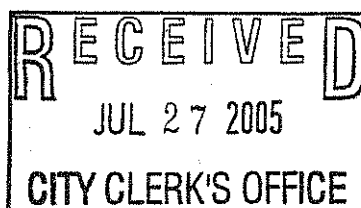
Communities across the country are looking to redefine and enhance their Downtown areas to compete with Malls and "Big Box" shopping areas. An archway that incorporates an electronic message center is a way to attract, inform and direct the public to an inviting and exciting retail environment.

The "Manchester Gateway Arch Project" will be a benefit to the community and will assist the development of the Downtown Manchester business community. We are excited about this project and will be submitting full color proposals for your consideration. In closing, we respectfully ask that this proposal and the contents of the packages be kept in confidence until a decision is made.

Respectfully Submitted,

JUTRAS SIGNS

A handwritten signature in cursive script, appearing to read "Cathy Champagne".  
Cathy Champagne, President

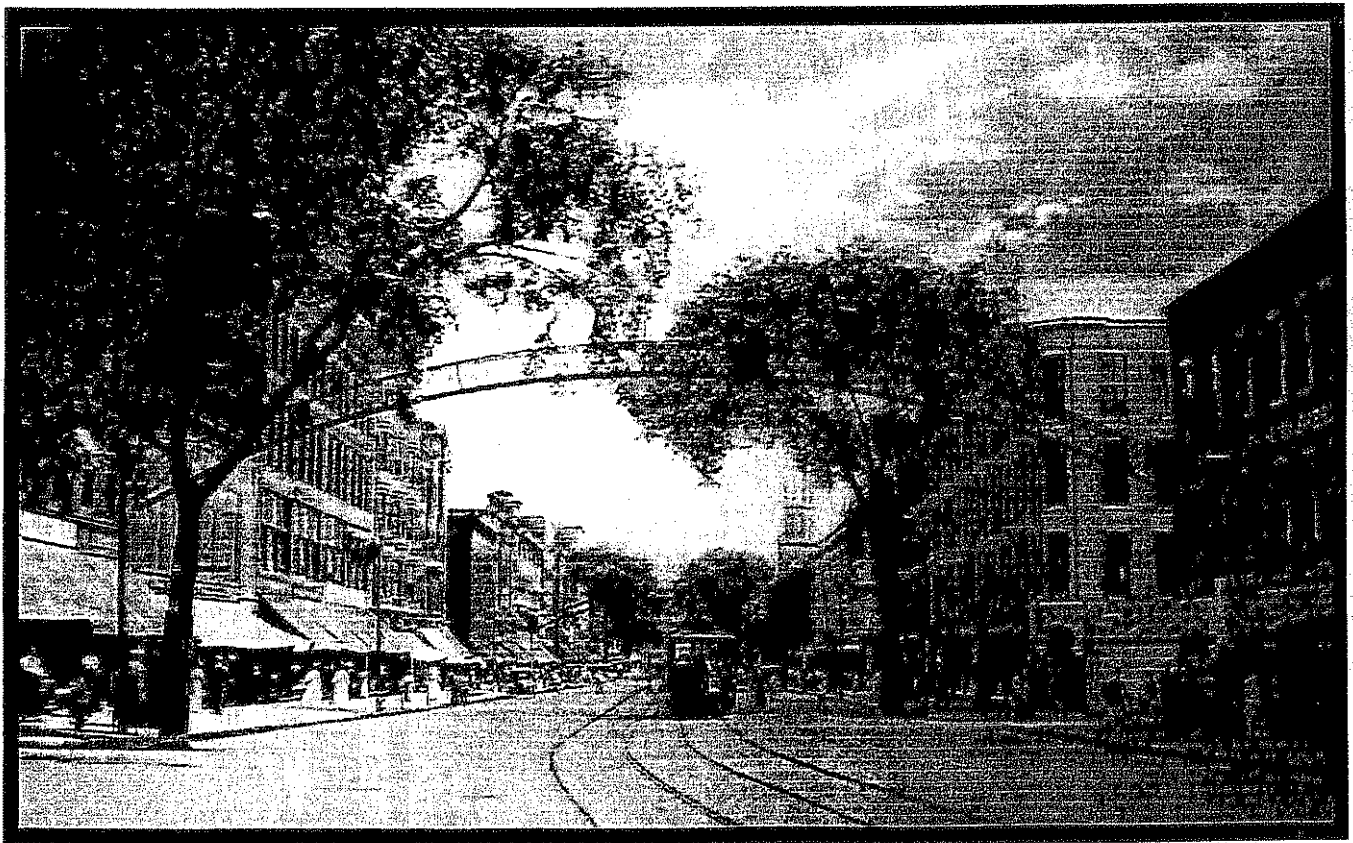




Where History Invites Opportunity

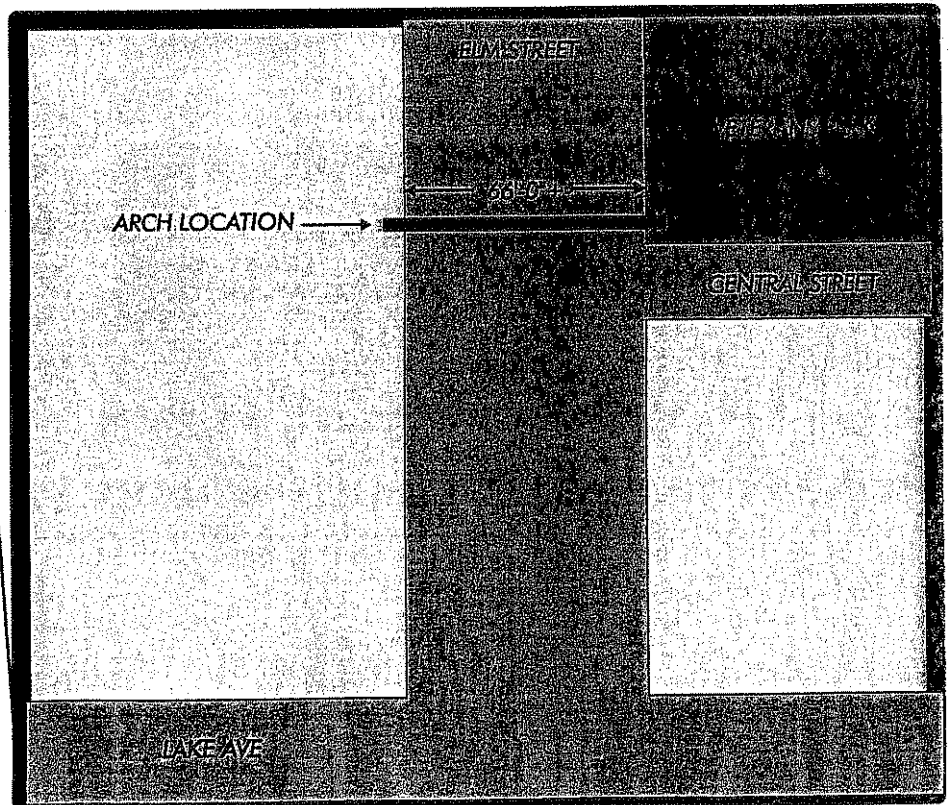
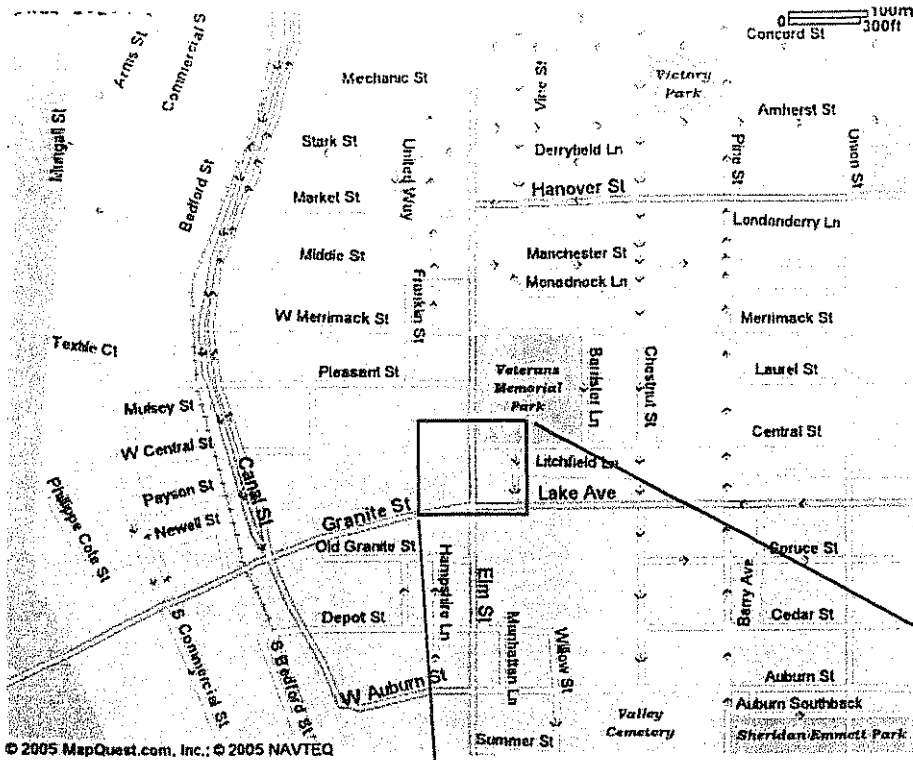
# ARCHWAY <sup>21</sup>

## OVER MANCHESTER



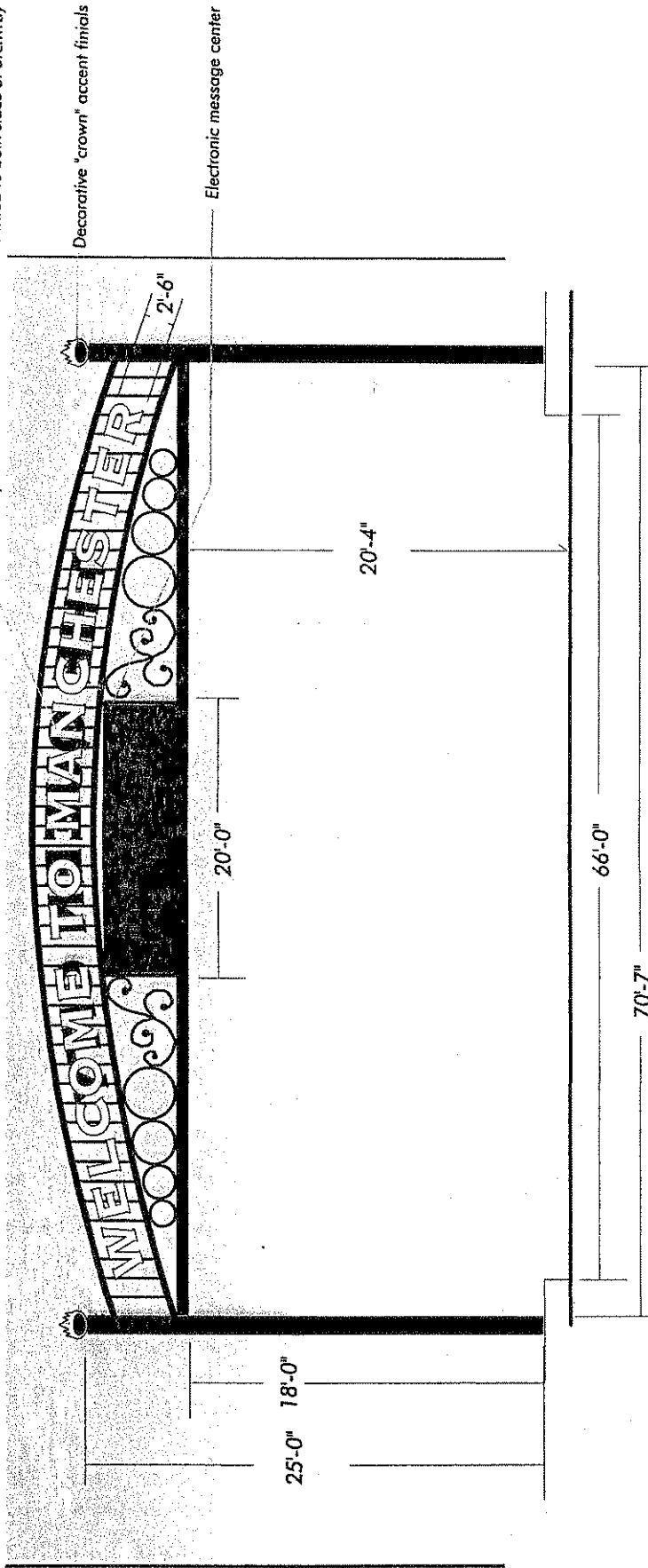
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**JUTRAS**  
SIGNS AND FLAGS



Production details for proposed archway Scale: 1/8" = 1'-0"

Open faced neon channel letters mounted to both sides of archway



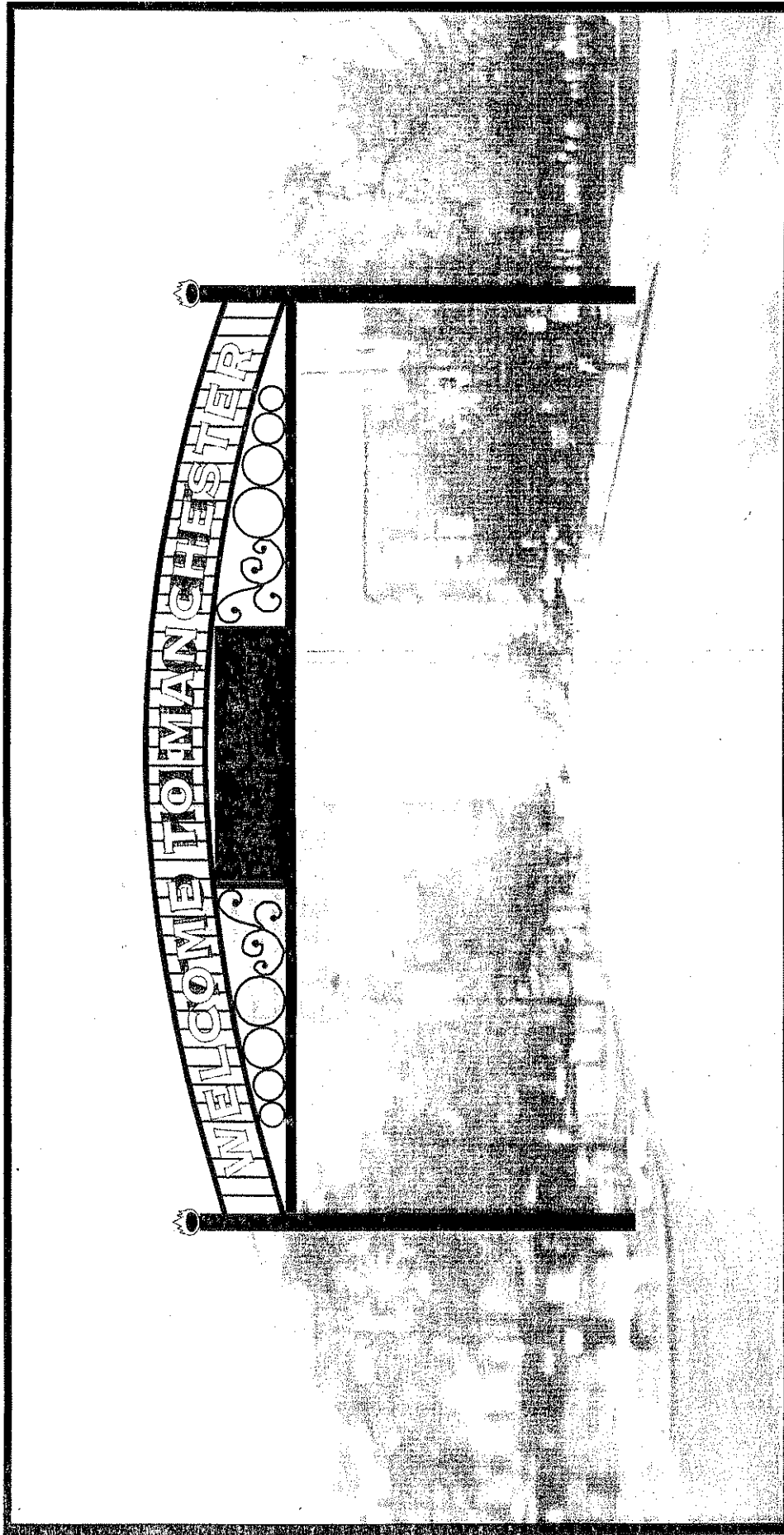
Side two



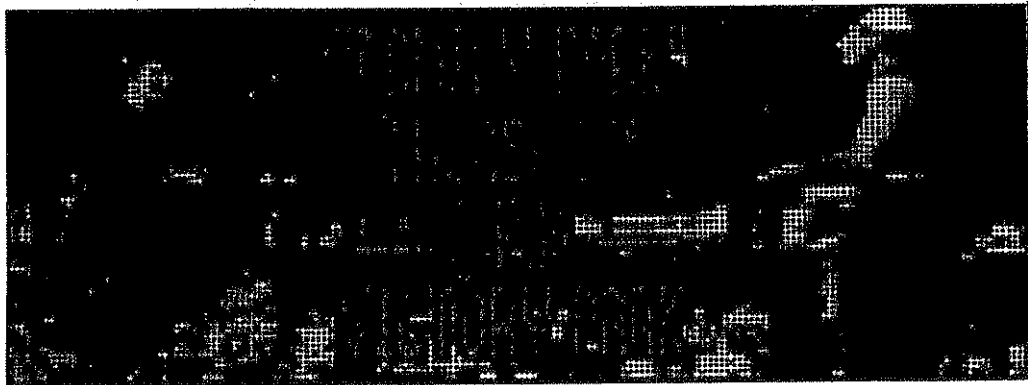
THE ARCHWAY SIGNAGE SYSTEMS, INC.  
1000 N. 10TH AVE., SUITE 100  
MINNEAPOLIS, MN 55412  
612-338-1111  
WWW.ARCHWAYSIGNAGE.COM

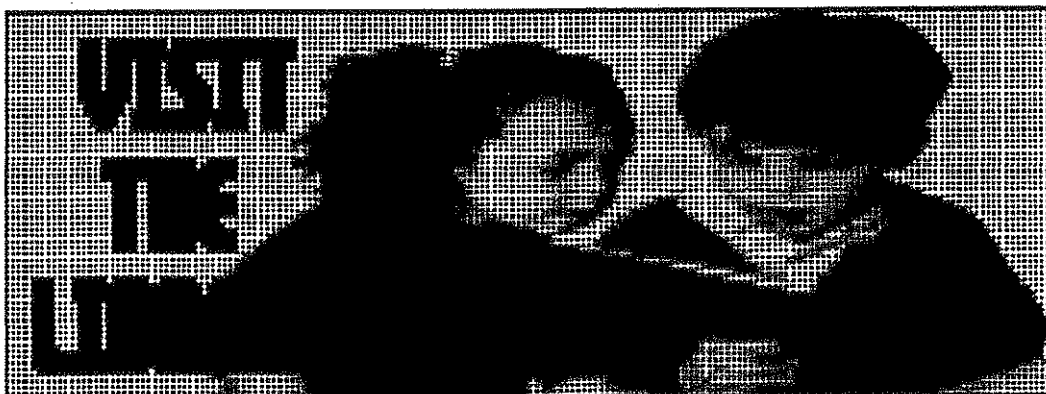
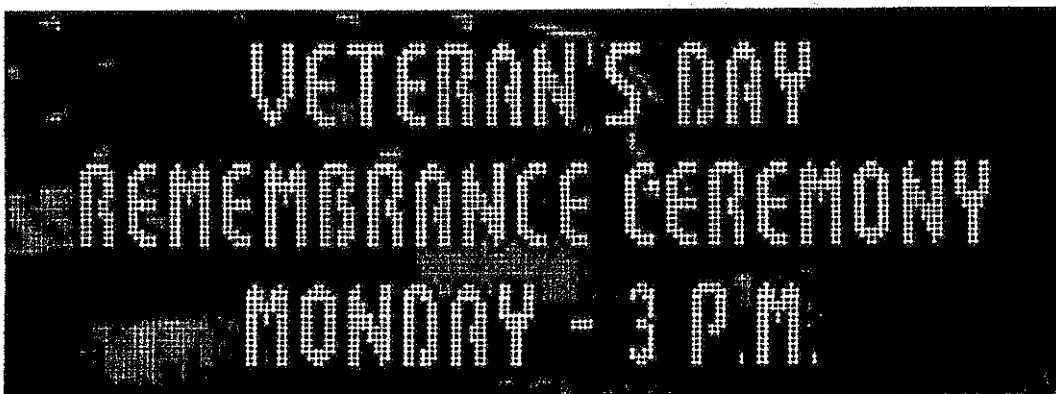
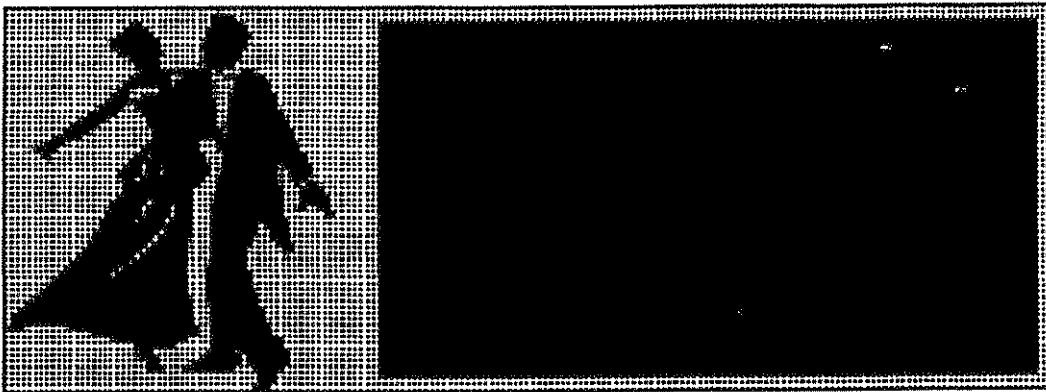
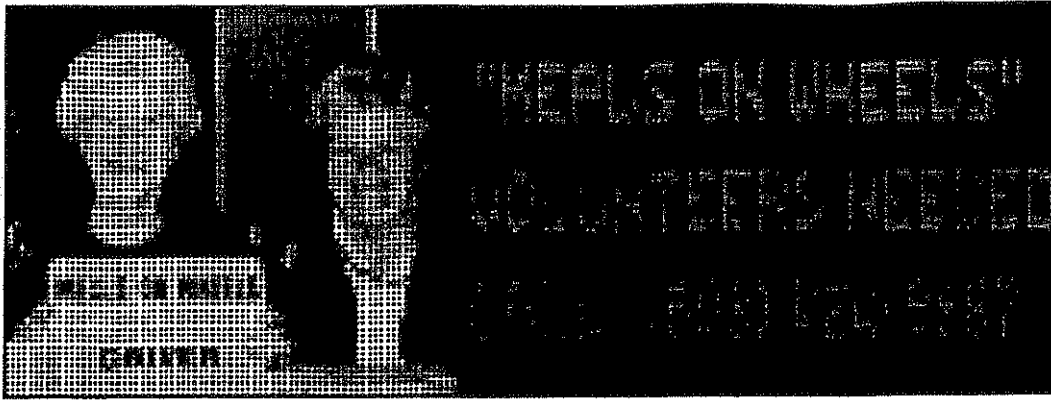


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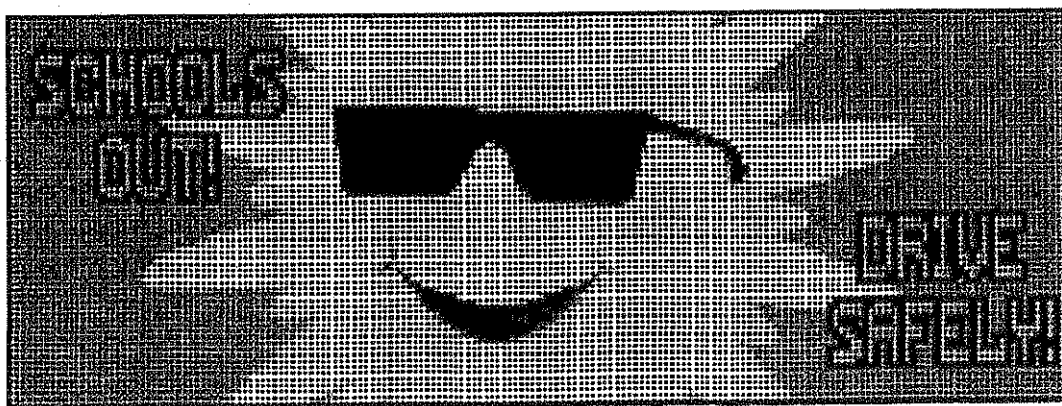
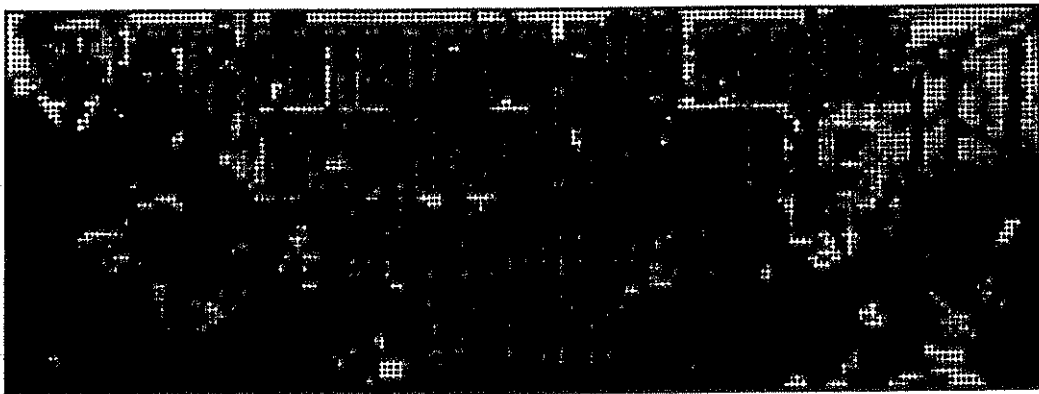
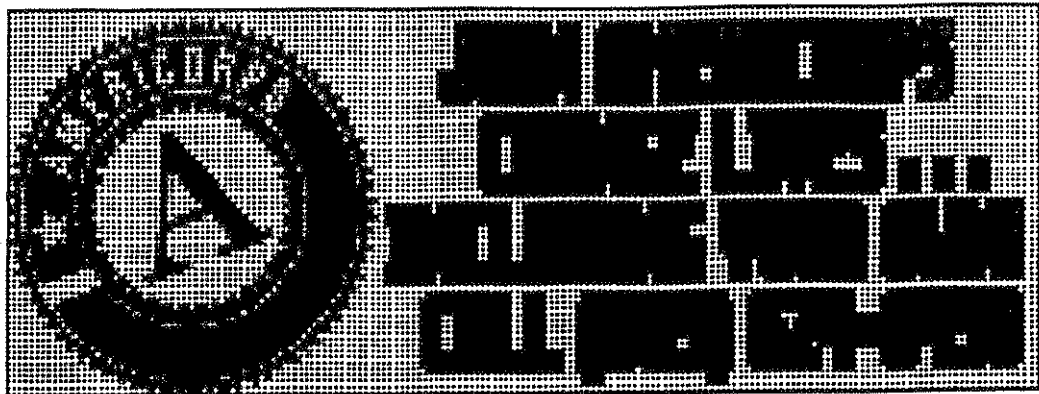
Conceptual of proposed archway





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**THE STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF TRANSPORTATION**



**JEFF BRILLHART, P.E.**  
Assistant Commissioner

**CAROL A. MURRAY, P.E.**  
Commissioner

August 8, 2005

**RECEIVED**  
AUG 11 2005  
MAYOR'S OFFICE

Tina Kelley, Administrative Assistant  
City Of Manchester  
One City Hall Plaza  
Manchester NH 03101

Dear Ms. Kelley:

This is in regard to the attached news item from the August 3, 2005 edition of the Union Leader regarding video advertising boards.

For your reference, enclosed is a copy of the State Statutes regarding Outdoor Advertising Control (RSA 236:69-89). Please be aware that a large portion of Elm Street in the City of Manchester is classified as an urban federal aid primary highway and, therefore, subject to these statutes.

Please note that due to spacing minimums with existing legally permitted off-premise advertising devices and RSA 236:88, it is unlikely that permits for such devices could be issued.

If you have any questions, please feel free to contact our Outdoor Advertising Control Section at 271-8124.

Sincerely,

William R. Lambert, P.E.  
Administrator, Bureau of Traffic

WRL:WJK:maw  
Encl.

c.c. Cathy Champagne, Jutras Signs